

# Landewednack Parish Council

## Grant Awarding Policy

### 1. Policy Statement

A grant is any payment made by the Council to be used by an organisation for the furtherance of the wellbeing of the local community, either generally, or for a specific purpose and which is not directly controlled or administered by the Council.

**Landewednack Parish Council** (the Council) has the power to make grant awards under the General Power of Competence and has a responsibility to the taxpayers of Landewednack to spend public money responsibly, for the benefit of the village, residents or community of Landewednack.

Each year the Council precepts funds for local groups to enhance the area, facilities or provide opportunities for local people.

Grant awards made will be based on the merits of the application, eligibility criteria, and the funds available for grant awards by the Council in the applicable financial year.

The Council is under no obligation to make a grant award just because an application has been made.

### 2. Eligibility

2.1 The contribution made by the many organisations to the well-being of the local community is recognised by the Council as important to our society. The purpose of any grant given by the Council is to support initiatives in the local community and to help create opportunities for the residents of Landewednack that are not, as a matter of course, funded by the Council.

2.2 Applicants should be either a charity, voluntary organisation, non-profit making organisation or non-commercial business.

2.3 Any organisation can only make one application for a grant in any one financial year. It is important that all questions on the application form are fully answered and that any appropriate additional information, which supports any application, is provided.

2.4 There is a limited budget, and each application will be assessed on its own merits. It will be considered along with other applications at a meeting of the Parish Council. To ensure as fair a distribution as possible, the Parish Council will take into account the amount and frequency of previous awards.

2.5 The Parish Council must be satisfied that the applicant is a properly constituted bona fide organisation working for the benefit of the local community in the parish of Landewednack and may make enquiries to establish this.

2.6 Any grant approved by the Council will be paid by bank transfer. In exceptional circumstances a voucher may be issued.

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### 3. Consideration and offers of Grant Awards

3.1 Applications will be considered for day-to-day running expenses, individual capital projects or start-up grants for new organisations.

3.2 Applications will not be considered from:

- Organisations intending to support or oppose any particular political party or to discriminate on the grounds of sex, race, ethnic origin, nationality, disability, sexual orientation, religion or belief, age or colour.
- Private organisations operated as a business to make a profit or surplus.
- "Upward funders", i.e. local groups whose fund raising is sent to their central HQ for redistribution.
- Organisations with significant financial reserves unless the excess reserves can be clearly identified as designated or restricted funding for specific projects.
- Organisations who will pass the grant onto another organisation or charity as a grant from themselves.
- national organisations or local groups with access to funds from national "umbrella" or "parent " organisations, unless funds are not available from their national bodies or the funds available are inadequate for a specific project.

3.3 Applications from religious groups will be considered where a clear benefit to the wider community can be demonstrated, irrespective of their religious beliefs. Compliance with this requirement will need to be demonstrated throughout the project.

3.4 Applications from education, health or social service establishments will be considered where the organisation can demonstrate that it is working in partnership with other groups and where there are benefits to the wider community within the parish.

3.5 The applicant will normally be expected to have clearly written aims and objectives and a written constitution, copies of which should be submitted as part of the application.

3.6 All applications must demonstrate clearly how a grant will be of benefit to the local community within the parish.

3.7 The applicant is required to submit accounts from the previous year or in the case of a newly formed organisation, a detailed budget and business plan.

3.8 The applicant is required to have a bank account in its organisation name

3.9 Ongoing commitments to award grants in future years will not be made. A fresh application will be required each year.

3.10 Due account will be taken of the extent to which funding has been sought or secured from other sources or own fund-raising activities.

3.11 The Council may make the award of any grant subject to such additional conditions and requirements, as it considers appropriate.

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### **4. Terms and Conditions**

4.1 In all situations, a written account of how the grant has been used shall be submitted by the applicant to the Council within a year of the grant being paid.

4.2 In the event, for whatever reason, of the grant not being used, in part or in full, a full explanation shall be submitted to the Council within one year of the award being made.

4.3 The Council reserves the right to reclaim any award in the event of it not being used for the purposes specified on the application form.

4.4 Organisations that receive a grant are asked to acknowledge the Parish Council's contribution on all publicity/printed material if possible.

**Date Adopted: 12<sup>th</sup> February 2026**

**Review Date: January 2031**