

Notes to Applicants: To help Landewednack Parish Council process your application please:

- Read the Grant Awarding Policy
- Complete this application form fully and include supporting information as requested below
- Complete the checklist
- Sign and date the application
- Contact The Clerk at clerk@landewednackparishcouncil.org.uk or 07852 535689 if you have any questions before completing the application form

Please do not include bank account details at this stage – these will be requested if your application is successful.

<i>For office use: date received</i>	<i>Reference number:</i>
Name of organisation	
Contact name/position	
Contact's full postal address	
Telephone number	
Email	
Charity Registration Number (if applicable)	
Project title	
Estimated start date	
Who will benefit?	

Please give a summary of the project and why you think it should receive funding from Landewednack Parish Council under the Grant Funding Scheme

Details of project costs and funding required:

Project element	Overall Cost £	Funding secured £	Funding applied for here £	Funding from elsewhere (not yet secured) £
Totals				

Checklist

Please attach the supporting information (if available). If not available, please insert reason for not being available in space provided below

	Yes or no
• Written confirmation of any other funding secured	
• Copies of any quotations/estimates for goods or services related to the project	
• A copy of your organisation’s governing document, if applicable	
• Any reason for documents not being available	

Declaration (please complete below)	Yes or No
I declare that the information supplied in this application is true.	
I declare that I have read and understood the Grant Awarding Policy document	
I declare that, if successful, any grant money received will be used for the purposes described in this form and in accordance with the grant terms and conditions. I confirm that I am duly authorised and empowered to confirm this on behalf of the applicant group.	
Name:	
Date:	