

LANDEWEDNACK PARISH COUNCIL

Chair: Victoria Parker

Clerk: Heather Singleton, 2 Henry's Croft The Lizard, Helston, Cornwall TR12 7AX

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PUBLIC NOTICE

You are hereby invited to attend an Extraordinary Meeting of **Landewednack Parish Council** which has been called by The Chair under Standing Order 6 (a) and will be held on **Wednesday 5th May 2021 at 7.30pm remotely – online or by telephone via Zoom,**

access code 899 7927 6403

Link: <https://us02web.zoom.us/j/89979276403>

(Zoom 'phone number 020 3695 0088 where no internet access available)

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend. Joining instructions are available by emailing The Clerk on clerk@landewednackparishcouncil.org.uk or by telephone: 07852 535689. If any member of the public would like to make comment on any item of the agenda and is unable to access the meeting either online or by 'phone, please forward your question to the Clerk by Wednesday 5th May 2021.

Victoria Parker, Chair 28th April 2021

Heather Singleton, Clerk 28th April 2021

AGENDA

- 1. To Receive and Accept Apologies**
- 2. To receive Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interest in respect of items of this agenda.
- 3. Public Participation:** To receive public comment on items on the agenda. A maximum of ten minutes is allowed for this item.
- 4. Memorial Bench:** To resolve the location of the Keith Williams memorial bench
- 5. Landewednack Parish Council Minutes 8th April 2021:** To approve and sign the minutes as a correct record.
- 6. Internal Auditors report 2020/21:** to receive
- 7. Annual Governance Statement 2020/21:** To complete
- 8. Accounting Statements 2020/21:** To approve
- 9. Annual Accounts 2020/21:** To approve
- 10. Receipts:** To note the following receipts:

Donations –	car park	£ TBA
Donations –	toilets	£ TBA
Cemetery	Pendle FD	£160.00

- 11. Finance and Payment of Accounts:** To approve the following payments:

Cllr R Wheeler	Office expenses	£15.30
Cllr R Wheeler	Mileage expenses	£18.00
Clerk reimbursement	Postage	£10.62 and ongoing office expenses
Cllr V Parker	Zoom – May	£14.39

Clerk reimbursement	Zoom – June	£14.39 and ongoing invoices as required
Front Yard Company	Cycle Racks	£506.00
EDF	Electricity	£22.00 and ongoing invoices (contractual)
Churchill	Contractual Legionella Services	£25.39 and ongoing invoices (contractual)
Biffa	Waste Collection Services	£61.87 and ongoing invoices (contractual)
SWW	Contractual Water services	£ as billed by metered supply (contractual).
E&J Johns	Toilet caretaking April 2021	£ as billed (contractual)
New cleaners	Toilets - as appointed	£ as billed (contractual)
M Legge	Defibrillator Maintenance (April)	£20 and ongoing invoices (contractual)
Clerk reimbursement	Mobile phone June	£10 and ongoing invoices
Clerk reimbursement	Mileage to/from int. auditors x 2	£18.00
Cornwall legal	Legal Fees (contractual)	Ongoing invoices as billed
Clerk salary	May	£675.93 (contractual)
HMRC	May	£175.66 (contractual)
Clerk salary	June and subsequent months	£585.69 (contractual)
HMRC	June and subsequent months	£139.80 (contractual)
Macleod and Tonkin	Internal Audit	£144.00
R Sanders	Grass cutting	£1,188.33 and ongoing invoices (contractual).
RRMC	defibrillator GPS tracker	£49.99 as directed by RRMC
Peninsula Signs	Fingerpost arm repair	£114.00

(ongoing payments to protect the Council's business obligations, until such time as Landewednack Parish Council becomes quorate, all details to be recorded and ratified at first quorate meeting)

- 12. Delegated Authority:** Insufficient nominations have been made for Landewednack Parish Council to hold quorate meetings following the Parish Council elections. Cornwall Council has advised that the election will be re-run. Timescale currently not known. The proposal is for the Council to adopt a broad power of delegation to The Clerk under LGA 1972 s 101(1)(a), who will work with the Councillors who have been elected unopposed. To take effect from 10th May 2021. Such power to remain in place until such time as the Council is quorate.

To **Resolve** to adopt a broad power of delegation to The Clerk under LGA 1972 s 101 (1) (a)

- 13. The Toilets:** Cllrs to consider action required in relation to the toilets
- 14. Notification to Parishioners of re-run of election:** To **resolve** to inform the parishioners via the Noticeboard, Social Media and a leaflet drop to the whole village to ensure full coverage, and to encourage parishioners to put themselves forwards for this layer of democratically elected local government.
- 15. Correspondence:** To respond to the correspondence list circulated by The Clerk
- 16. Items for the next Agenda:** The meeting will be inquorate so no action can be voted upon. The purpose of that meeting will be to formally record the inquorate state.
- 17. Date and time of the next Parish Council Meeting:** Thursday 13th May 2021 at 7.30 p.m.

Part II

In accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960 the Press and the Public will be excluded from the meeting when the Council considers legal advice from the Council's solicitors and discusses tenders and contracts