

LANDEWEDNACK PARISH COUNCIL

Clerk: Heather Singleton, 2 Henry's Croft The Lizard, Helston, Cornwall TR12 7AX

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PUBLIC NOTICE

All Councillors are hereby summoned to attend a Meeting of **Landewednack Parish Council (LPC)** which will be held on **Thursday 9th September 2021 at 7.30pm** at **Landewednack Community Primary School, Beacon Terrace The Lizard.**

All attendees are requested to follow the sanitising protocol and use the wall mounted hand sanitisers on entering the building and to wear a face covering until they can sit at a two metre distance apart.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend however the Covid rules regarding the maximum number of attendees for the venue will apply.

If you have any symptoms of or have Covid-19 please do not attend this meeting.

If any member of the public would like to make comment on any item of the agenda and is unable to attend please forward your question to the Clerk clerk@landewednackparishcouncil.org.uk telephone: 07852 535689 by Wednesday 8th September 2021

Heather Singleton, Clerk 2nd September 2021

AGENDA

- 1. To Receive and Accept Apologies**
- 2. To receive Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interest in respect of items of this agenda.
- 3. Landewednack Parish Council Annual Meeting Minutes 8th July 2021:** To approve and sign the minutes as a correct record.
- 4. Landewednack Parish Council Minutes 8th July 2021:** To approve and sign the minutes as a correct record.
- 5. Public Participation:** To receive public comment on items on the agenda. A maximum of ten minutes is allowed for this item.
- 6. Application from a Member of the Public to re-register part of The Green (currently registered as Common Land) as a Village Green.** – To discuss the application, implications and Council's response.
- 7. National Trust** – To receive a report from the National Trust
- 8. Cornwall Councillor** – To receive a report from Cllr A Soady
- 9. Cornwall Council Planning Applications:** To comment upon applications notified to the Parish Council by Cornwall Council
Location: Mounts Bay House Penmenner Road The Lizard TR12 7NP
Proposal: Balcony, internal alterations, partial loft conversion to form en-suites, and new roof windows
Case Number: PA21/06690

Location; Landewednack House Church Cove The Lizard TR12 7PQ

Proposal: Proposed erection of an orangery.

Case Number: PA21/07683

Location: Landewednack House Church Cove The Lizard TR12 7PQ
Proposal: Listed Building Consent for proposed erection of an orangery.
Case number: PA21/07684

Location: Land Rear Of The Regent Cafe And Gift Shop The Square The Lizard Cornwall
Proposal: Proposed Construction of 2 No dwellings, access and associated external works.
Case Number: PA21/07877

10. Cornwall Council Planning Notifications: To note the following pre-application enquiries made to Cornwall Council

Location: Lloyds View Lloyds Road The Lizard Helston Cornwall TR12 7PL
Pre application advice for 3, 4 bedroom houses
Case Number: PA21/01533/PREAPP

11. Cornwall Council Planning Decisions: To note the following planning decisions

Number: PA21/04393 **APPROVED**

Location: Landewednack House Church Cove The Lizard TR12 7PQ
Proposal: Replacement of rear porch with smaller slate roofed porch. Addition of Sun room to South East elevation

Number: PA21/04394 **APPROVED**

Location: Landewednack House Church Cove The Lizard TR12 7PQ
Proposal: Listed building consent for the replacement of rear porch with smaller slate roofed porch. Addition of Sun room to South East elevation

Number: PA21/00594 **APPROVED**

Applicant: Mr M Mitchell
Location: Boa View Pentreath Lane The Lizard TR12 7NX Page 16 of 43
Proposal: Proposed Extension to side to form garage/fisherman's net loft and single storey extension to rear incorporating 2 no. Velux rooflights.

12. External Audit 2020-21 : To note the completion of the External Audit for 2020-21

13. Finance: To note receipts – (see appendix)

14. Payment of Accounts: To approve the accounts submitted for payment. (see appendix)

15. The Toilets: Cllrs to consider action required in relation to the toilets

16. Footpaths & Signposts: Cllrs to consider actions required in relation to footpaths and signposts

17. Defibrillator: Cllrs to consider action required in relation to the defibrillator at The Top House.

18. Code of Conduct: To **Resolve** to adopt the revised Code of Conduct (as previously circulated to Cllrs).

19. Social Housing: To receive an update

20. Speedwatch: To receive an update

21. Training: To notify Councillors of the training required

22. Climate Literacy Training: To nominate recipients for the Climate Literacy Training learning hub spaces.

23. The Website: To authorise an upgrade to the LPC website to include unlimited pages at a cost of £150, and training the Clerk to utilise this functionality -cost £75. Ongoing website cost to increase from £125 p.a. to £175 p.a.

- 24. Village facilities:** To discuss future village facilities including potential skatepark and community areas and to **resolve** to grant £4,500 to The Lizard Recreation Ground Trust.
- 25. Police Report:** The Clerk to report
- 26. Correspondence:** To respond to the correspondence list circulated by The Clerk
- 27. Delegated Authority:** To **resolve** that the Council renews and approves the scheme of delegation to the Clerk in consultation with the Chair and Vice Chair to take any actions necessary with associated expenditure to protect the interests of the community and ensure Council business continuity, during the continuing Covid 19 pandemic, informed by consultation with the members of the Council. The scheme of delegation to be reviewed no later than December 2021.
- 28. To review following committees with delegated authority and their membership:**
- Finance and Asset Management
Human Resources
Liaison
Planning
- 29. To confirm representatives on the following organisations:**
- Community Network Panel
Police Councillor Advocate
- 30. To review the Council's Standing Orders, Financial Regulations and Asset Register, –** to agree to defer these items to later in the year, Clerk to add to future agenda
- 31. To review the Council's arrangements for holding and accessing title deeds, leases, contracts and other legal documents –** to advise Cllrs that the Parish Council is currently under contract with Cornwall Legal to provide these services.
- 32. Items for the next Agenda**
- 33. Date and time of the next Parish Council Meeting:** Thursday 14th October 2021 at 7.30 p.m.
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Appendix : Accounts submitted for payment

EDF (dd)	Electricity	£22, £22
P Ford	Cleaning	£226.94, £236.05, £235.83, £238, £238, £238
P Ford	Insurance	£8.95, £8.95
Churchill	Legionella serv.	£25.39, £25.39
Cornwall Legal	Legal Services	£394.96
D Thirlaway	Cycle rack fitting	£60
SLS	Toilet supplies	£13.27, £16.40, £55.20, £55.20, £16.40, £55.20, £13.80
Cormac	Groundworks	£4599.31
Clerk reimbursement	plants & compost	£48.70
Clerk reimbursement	toilet seats	£29.98
Clerk reimbursement	mobile phone	£10, £10
Clerk reimbursement	Office supplies	£116.70
Clerk reimbursement	Postage	£3.23
Clerk	Salary September	£585.69
HMRC	PAYE September	£139.80
Biffa	waste	£92.81, £61.87,
M Legge	defib July, Aug,	£20, £20
Cornwall Council	election charge	£248.87
R Sanders	Grass cutting	£270, £540,

SWW	Water	£878.98, £906.07
CALC	training fees	£18.00
PFK	External Audit	£360.00
Vision ICT	web/email host	£102.30
Transfer to NatWest business account		£10,000

Appendix: Receipts:

The Green	donations	£1320.01, £1078.01, £1116.57, £763.09, £832.10, £763.09, £1,843.84, £1,046.50, £1163.56, £1532.58, £1092.52, £1234.28
The Toilets	donations	£511.01, £296.51, £328.28, £238.28, £201.87, £161.55, £141.17
MoP	car park donations	£30, £30
Cornwall Council – Landewednack Parc		£4,621.50
Cemetery Fees -		£30, £350, £160, £360
LAFC	lease	£75.00
Lloyds Bank	compensation	£75.00

Part II

In accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960 the Press and the Public will be excluded from the meeting when the Council considers legal advice from the Council's solicitors and discusses tenders and contracts