

LANDEWEDNACK PARISH COUNCIL

Clerk: Diane Shepherd, 1 Telvyn Cottages, The Lizard, Helston, Cornwall TR12 7NQ

Telephone: 01326 290929

clerklandewednackparishcouncil@outlook.com

www.landewednackparishcouncil.org.uk

Chairman: Councillor Victoria Parker

You are hereby invited to attend a Meeting of **Landewednack Human Resources Committee** which will be held on **26th January 2018** at THE LADIES ROOM, LIZARD READING ROOM at 3.00 pm for the purpose of transacting the following business.

Clerk

22nd January 2018

1. **To receive and accept apologies**
2. **To receive Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interest in respect of items of this agenda.
3. **Public Participation:** To receive public comment on items on the agenda. A maximum of ten minutes is allowed for this item
4. **Minutes of Human Resources Committee Part 1 held on 2nd November 2017:** To approve and sign the minutes as a correct record
5. **Grievance Policy:** To consider a grievance policy to recommend to Council
6. **Disciplinary Policy:** To consider a discipline policy to recommend to Council
7. **Health and Safety Policy:** To consider a policy to recommend to Council
8. **Employees Code of Conduct Policy:** Cllr Parker to present a draft policy for consideration
9. **Standing Orders:** To review those parts of the Standing Orders which relate to staffing matters

Part II

In accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960 the Press and the Public will be excluded from the meeting when the Council progresses the following confidential staffing matters