

Landewednack Parish Council

Minutes of the Landewednack Parish Council Meeting held on Thursday 9th September 2021 at Landewednack Community Primary School at 7.30 p.m.

Present: Cllrs B Kessell (Chair), S Wheeler, G Aldridge, R Amiss, A Lamb, N Legge, N Rowe, A Singleton. L Skewes

In Attendance: The Clerk (H Singleton). Catherine Lee (Volunteering & Community Manager Lizard & Penrose, National Trust), 4 Members of the Public (MoP)

21/22- 86

To receive and accept apologies:

Apologies were accepted from Cornwall Councillor A Soady, D Kaatz and one MoP

21/22- 87

To receive Declarations of Interest:

Cllrs S Wheeler declared a personal interest in The Green.

21/22- 88

Landewednack Parish Council (LPC) Annual Meeting Minutes Wednesday 8th July 2021:

It was **resolved** to approve and sign the Minutes as a correct record (Proposed Cllr Wheeler).

21/22- 89

Landewednack Parish Council (LPC) Minutes Wednesday 8th July 2021:

It was **resolved** to approve and sign the Minutes as a correct record (Proposed Cllr Kessell).

21/22- 90

Public Participation:

1. A letter received from MoP was read out. This was objecting to any skatepark being sited at Per Kithen, this land being Public Open Space, asking the Council to ensure that any social housing built on The Triangle be for local people only, and highlighting problems encountered in visiting the Post Office due to the congested road space opposite.
2. A MoP spoke about the recent visit of the Helston Town Band. The location was unsatisfactory and not clearly visible. A public right of way had been obscured. They had spoken with the band leader who was not clear why the band had been sited there, and there was no easy access to electricity. The MoP explained that in previous years the square had been used for visiting bands and this was a much more suitable site. Concern was expressed about people wishing to change village life as it had been known for many years.
3. A MoP said that previous council meetings were tape recorded.
4. A letter to the council from Mrs Kaatz was read out. The intention of her application to have the lower space of the green re-registered as green space was to have green space and not just cars especially at a time of climate crisis. The row of cars to be displaced could with better management be integrated into other parts of the green. A Cornish hedge could be erected around the space. Other car parks in the village have had spaces free all summer. Trees could be planted around the space. There was an aspiration for events to be held weekly next summer.

The Chair thanked the MoPs for their contributions, which will be discussed in the relevant sections of the agenda.

21/22- 91

Application from a Member of the Public to re-register part of The Green (currently registered as Common Land) as a Village Green. – To discuss the application, implications and Council's response.

The re-registration application relates to the situation in 1968 and evidence of the use of the land at that time has been requested from villagers. Several items of evidence have been sourced and these, with advice received will be discussed in Part II of this meeting.

Maps of the proposed area were viewed. The Clerk is waiting for a revised map from the Commons Officer showing the areas of public highway that will not form part of the application. Areas of curtilage would apply to the buildings on the land.

Signed.....Date.....

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This has been an exceptionally busy year for the village and there has been a very large number of visitors. There are no other areas in the village that the Parish Council has available for alternate car parking provision and any cars displaced from the existing area would inevitably park on the residential lanes in the village. Concern was expressed about the effects of additional cars parking on the lanes, including the necessity for access to be available for routes to the lifeboat house for the RNLI volunteer crew, which may not be possible if more cars were parking on the residential lanes.

21/22- 92 National Trust – To receive a report from the National Trust

Catherine Lee (Volunteering & Community Manager Lizard & Penrose, National Trust (NT)) was welcomed to the meeting and introduced herself to the new Councillors. The report covered the busy season, and the NT expressed their wishes to continue the good working relationship they have with the Parish Council.

Cllrs expressed concern that there was no lifeguard coverage at Kynance Cove which can be a very dangerous beach for visitors who have no knowledge of the unpredictable rip tides and may not be aware of the effect of tides, as evidenced by a recent RNLI call out. It was agreed that the Clerk would write to NT expressing this concern.

21/22- 93 Cornwall Councillor – To receive a report from Cllr A Soady

Councillor Soady had sent his apologies to the meeting.

21/22- 94 Cornwall Council Planning Applications: It was **resolved** to make the following responses:

Case Number: PA21/06690

Location: Mounts Bay House Penmenner Road The Lizard TR12 7NP

Proposal: Balcony, internal alterations, partial loft conv. to form en-suites & new roof windows

Response : 'No comment'

Case Number: PA21/07683

Location: Landewednack House Church Cove The Lizard TR12 7PQ

Proposal: Proposed erection of an orangery.

Response: 'Support'

Case number: PA21/07684

Location: Landewednack House Church Cove The Lizard TR12 7PQ

Proposal: Listed Building Consent for proposed erection of an orangery.

Response: 'No objections and to ask that any comments from Historic Environment Planning be taken into account'

Case Number: PA21/07877

Location: Land Rear Of The Regent Cafe And Gift Shop The Square The Lizard Cornwall

Proposal: Proposed Construction of 2 No dwellings, access and associated external works.

Response: 'Support'

21/22- 95 Cornwall Council Planning Notifications: The following pre-application enquiry made to Cornwall Council was noted.

Location: Lloyds View Lloyds Road The Lizard Helston Cornwall TR12 7PL

Pre application advice for 3, 4 bedroom houses

Case Number: PA21/01533/PREAPP

21/22- 96 Cornwall Council Planning Decisions: The following planning decisions were noted:

Signed.....Date.....

Landewednack Parish Council

Number: PA21/04393 **APPROVED**

Location: Landewednack House Church Cove The Lizard TR12 7PQ

Proposal: Replacement of rear porch with smaller slate roofed porch. Addition of Sunroom to Southeast elevation

Number: PA21/04394 **APPROVED**

Location: Landewednack House Church Cove The Lizard TR12 7PQ

Proposal: Listed building consent for the replacement of rear porch with smaller slate roofed porch. Addition of Sunroom to Southeast elevation

Number: PA21/00594 **APPROVED**

Applicant: Mr M Mitchell

Location: Boa View Pentreath Lane The Lizard TR12 7NX Page 16 of 43

Proposal: Proposed Extension to side to form garage/fisherman's net loft and single storey extension to rear incorporating 2 no. Velux rooflights.

Concern was expressed that Cllr Soady had expressed his personal opinion at the recent Cornwall Council Planning Committee Meeting and had not supported the Landewednack Parish Council view.

- 21/22- 97 **External Audit 2020-21 :** The completion of the External Audit for 2020-21 was noted & the notice will be published.
- 21/22- 98 **Finance:** Receipts as detailed in the Appendix were **Noted**
- 21/ 22- 99 **Payment of Accounts:** Payments as detailed in the Appendix were **Approved** (Proposed Cllr Legge).
- 21/22- 100 **The Toilets:**
Three MoPs had separately contacted The Clerk after visiting the area and a total of £70 had subsequently been donated by these people in thanks for use of the facilities.
The cost of running the Public Conveniences remains a concern. Current costs are in excess of £2,000 per month, with water rates being a large proportion of this. A letter will be issued to request voluntary donations from local businesses. Two businesses have already offered donations. A QR code will be added to the notices so that online donations can be made.
Cllr Legge will assist with meter readings on a monthly basis.
It had been noticed that the plants around the toilets and in the bike racks require more maintenance and The Clerk will ask for volunteers from the village.
- 21/22- 101 **Footpaths & Signposts:**
A damaged signpost at Church Cove has been reported to Cornwall Council.
Concern was expressed at the level of cutting in Chapel Lane and also one of the coastal paths. The Clerk will discuss this with the contractor to determine whose responsibility the cutting is and arrange further action or quotations as necessary.
- 21/22- 102 **Defibrillator:**
Cllr Singleton had met with Mr M Legge regarding concerns around the Top House defibrillator. These issues have been resolved and The Clerk is checking the lifespan of this device.
Thanks was expressed by the Parish Council to Mr M Legge for the diligence with which he monitors the vital lifesaving equipment (The Parish has 4 defibrillators).
Interest was expressed in further defibrillator training taking place and The Clerk will make enquiries about this.

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- 21/22- 103 Code of Conduct:**
It was **Resolved** to adopt the revised Code of Conduct as previously circulated to Cllrs.(proposed Cllr Kessell)
- 21/22- 104 Social Housing:**
Cllr Singleton reported on the Zoom session from Cornwall Community Land Trust (CCLT) he had attended on behalf of the Council. This is the organisation that has recently arranged construction of social housing with Grade Ruan Parish Council, and many other projects. A recording was taken of this session to use as Cllr training, however CCLT do not have the recording so have offered to run another session when more Cllrs will be available. Clerk to liaise to arrange this.
The intention is for the housing to be available to rent by local people only.
Cllrs **Resolved** to proceed with the project and to make an initial payment of £1,500 to CCLT as a good faith payment, recognising their initial involvement prior to their being able to secure various grants for the project. (Proposed Cllr Legge).
A Pre App has already been submitted to Cornwall Council for the project. It is anticipated that there will be payment to the Parish Council for the land allocated although this will be after deduction of significant expenses incurred by CCLT in obtaining approval for and progressing with the project.
A working party is required. This is to comprise people who are enthusiastic and community minded and who can make a positive contribution to the project. Membership of the working party would not bestow any preferences to the members when the housing is allocated.
Cllrs Kessell, Singleton, Legge and Lamb volunteered to be on the working party, and further volunteers are to be recruited from the local community. Cllrs were asked to encourage local people to join the working party and The Clerk will advertise locally for volunteers. All meetings will be formally run and documented, with representation from CCLT.
- 21/22- 105 Speedwatch:**
Cllr Aldridge and The Clerk reported that most of the volunteers had now completed their online training and the sessions will take place shortly. It was stressed that the main purpose of this initiative is to raise awareness of speeding within the village. Initially this will take place on the main road into the village and Cllrs requested that the team raise awareness of the dangerous speeding traffic on Cross Common as well.
- 21/22- 106 Training:**
The Clerk advised Cllrs of the mandatory training that is required. Code of Conduct training is available on Tuesday 16th November and Cllrs are to confirm their availability for this training which the Clerk will arrange.
Cllrs were advised that they are to use their Parish Council email accounts for official communication and were reminded that the notices for the meetings, and important communications are issued by email. If any Cllr is in need of IT training to help them facilitate this then it can be arranged.
- 21/22- 107 Climate Literacy Training:**
Carbon Literacy Training is available for all Cllrs and the Cornwall Council Cabinet Member for Environment and Climate Change has secured two free accounts within the Council's Learning Hub. The two free accounts will also provide access to the other online training that is available within the Council's Learning Hub, including: Equality and Diversity Awareness; Information Governance; An Introduction to The Human Rights; Safeguarding in Cornwall; Cyber Security; and Workplace Health and Safety.
The two accounts will be registered in the names of The Clerk and Cllr Amiss.
- 21/22- 108 The Website:**
Cllrs authorised an upgrade to the LPC website to include unlimited pages at a cost of £150, and training for the Clerk to utilise this functionality -cost £75.Ongoing website cost to increase from £125 p.a. to £175 p.a. (proposed Cllr Kessell)
- 21/22- 109 Village facilities:**
Cllrs discussed future village facilities including a potential skatepark. Various grants are available and it is important that the young people and their parents or guardians become involved in formulating these plans and helping to put them into action. Volunteers are being requested to join the working party to

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further this important enterprise. Cllrs Wheeler, Skewes and Amiss expressed interest in this project and will form the basis of the working party. Further volunteers from the community are required. The Clerk will advertise locally.

It was **Resolved** to make the annual grant of £4,500 to the Lizard Recreation Ground Trust. (Proposed Cllr Kesell).

21/22- 110

Police Report:

There had been 7 crimes reported in June 2021 and 5 in July 2021 .

21/22- 111

Correspondence: The report from The Clerk was **noted** and the following actions agreed.

- Grass cutting – reports had been received from MoPs and the Clerk will liaise with the contractors.
- A MoP has requested confirmation that the previous permission given for HIIT classes to be held is still supported by the new Council -this was confirmed.
- Social Housing – A bungalow has become available in the village and all enquiries are to be directed to Cornwall Rural Housing Association 01208 892000 info@crha.org.uk
- Cornwall Ramblers Rights of Way Officer had contacted the Parish Council complaining that the PROW from Chapel Lane had been blocked due to an outdoor concert being held. This was not the area that approval was given for the concert to be held.
- Josh Lamerton has requested to meet with Cllrs regarding the siting of the Keith Williams memorial bench. This will be arranged and Josh Lamerton will be invited to speak to Cllrs at the next PC Meeting.

21/22- 112

Delegated Authority:

In light of the increased Covid 19 cases and the potential for disruption in the autumn, it was **Resolved** that the Council renews and approves the scheme of delegation to the Clerk in consultation with the Chair and Vice Chair to take any actions necessary with associated expenditure to protect the interests of the community and ensure Council business continuity, during the continuing Covid 19 pandemic, informed by consultation with the members of the Council. The scheme of delegation to be reviewed no later than December 2021.

21/22- 113

With the time approaching 21:30 it was **Resolved** to suspend Standing Order 3(x) for this meeting. (Proposed Cllr Kessell)

21/22- 114

It was **resolved** to retain the following committees with membership as set out below:

Finance and Asset Management: The following members form this committee: Cllrs Kessell, Wheeler Rowe and Singleton, with the bank signatories being Cllrs Kessell and Wheeler.

Human Resources: The following members form this committee: Cllrs Kessell, Wheeler, Lamb and Skewes

It was **Resolved** not to retain the following committees:

Liaison
Planning

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- 21/22- 115** It was **Resolved** to confirm the following representatives on the following organisations:
- Community Network Panel** : Cllr Amiss
Police Councillor Advocate: Cllr Singleton
- 21/22- 116** It was **Agreed** to defer the review of the Council's Standing Orders, Financial Regulations and Asset Register to later in the year, Clerk to add to future agenda
- 21/22- 117** The Clerk advised that the Parish Council is currently under contract with Cornwall Legal to hold and access title deeds, leases, contracts and other legal documents.
- 21/22- 118** **Additional Items for the next Agenda**
- Skatepark Proposals
- 21/22- 119** **Date and time of the next Parish Council Meeting:**
Thursday 14th October at 7.30 p.m. at Landewednack Community Primary School.

Appendix 1

Receipts

The Green	donations	£1320.01, £1078.01, £1116.57, £763.09, £832.10, £1,843.84, £1,046.50, £1163.56, £1532.58, £1092.52, £1234.28, £16.00, £517.89
The Toilets	donations	£511.01, £296.51, £328.28, £238.28, £201.87, £161.55, £141.17
Members of Public	toilet/car park donations	£30, £30, £10
Cornwall Council – Landewednack Parc		£4,621.50
Cemetery Fees -		£30, £350, £160, £360
LAFC	lease	£75.00
Lloyds Bank	compensation	£75.00
Tracker refund		£90.00

Appendix 2

Expenditure

EDF (dd)	Electricity	£22, £22
P Ford	Cleaning	£226.94, £236.05, £235.83, £238, £238, £238
P Ford	Insurance	£8.95, £8.95
Churchill	Legionella serv.	£25.39, £25.39
Cornwall Legal	Legal Services	£394.96
D Thirlaway	Cycle rack fitting	£60
SLS	Toilet supplies	£13.27, £16.40, £55.20, £55.20, £16.40, £55.20, £13.80
Cormac	Groundworks	£4599.31

Signed.....Date.....

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Clerk reimbursement	plants & compost	£48.70
Clerk reimbursement	toilet seats	£29.98
Clerk reimbursement	mobile phone	£10, £10
Clerk reimbursement	Office supplies	£116.70
Clerk reimbursement	Postage	£3.23
Clerk	Salary September	£585.69
HMRC	PAYE September	£139.80
Biffa	waste	£92.81, £61.87,
M Legge	defib July, Aug,	£20, £20
Cornwall Council	election charge	£248.87
R Sanders	Grass cutting	£270, £540,
SWW	Water	£878.98, £906.07
CALC	training fees	£18.00
PFK	External Audit	£360.00
Vision ICT	web/email host	£102.30

Transfer to NatWest business account £10,000

Part II

In accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960 the Press and the Public will be excluded from the meeting when the Council considers legal advice from the Council's solicitors and discusses contracts.

Signed.....Date.....