

# Landewednack Parish Council

## Minutes of the Landewednack Parish Council Annual Meeting held on Thursday 12<sup>th</sup> May 2022 at Landewednack Community Primary School.

**Present:** Councillors: B Kessell, A Singleton, S Wheeler, G Aldridge, R Amiss, A Lamb, N Legge, N Rowe, L Skewes.

**In Attendance:** The Clerk (H Singleton), Four members of the Public (MoPs)

- 22/23- A1 To receive nominations for and elect the Chairman of the Council for the year 2022-23 and to receive the Chairman's Declaration of Acceptance of Office.**  
Cllr B Kessell as sole nominee was elected unanimously and signed the Declaration of Acceptance of Office.
- 22/23- A2 To receive nominations for and elect the Vice Chairman of the Council for the year 2022-23 and to receive the Vice Chairman's Declaration of Acceptance of Office.**  
Cllr A Singleton as sole nominee was elected unanimously and signed the Declaration of Acceptance of Office.
- 22/23- A3 To receive Declarations of Interest in respect of this Agenda.**  
Cllr Singleton declared an interest in the HR Committee.
- 22/23 A4 To review Committees and their membership.**  
The following Committees were reviewed and members elected thus:  
Finance & Asset Management: Cllrs B Kessell, A Singleton, N Rowe, A Lamb, S Wheeler  
Human Resources: Cllrs B Kessell, A Lamb, L Skewes
- 22/23- A5 To confirm representatives on various organisations.**  
The following representatives were confirmed:  
Community Network Panel : Cllr E Amiss  
Reading Room: Cllr B Kessell  
Police Councillor Advocate: Cllr A Singleton
- 22/23- A6 To review the Council's Standing Orders**  
It was **NOTED** that the Standing Orders had been reviewed in February 2022 and it was **AGREED** to next review these in May 2023
- 22/23- A7 To review the Council's Financial Regulations**  
It was **AGREED** to delegate this task to the Finance & Asset Management Committee, to report back to full Council.
- 22/23- A8 To review the Council's Asset Register**  
It was **AGREED** to delegate this task to the Finance & Asset Management Committee, to report back to full Council.
- 22/23- A9 To review the Council's arrangements for holding and assessing title deeds, leases, contracts and other legal documents.**  
It was **NOTED** that a contract for legal services is in place with Cornwall Legal.
- 22/23- A10 To review the Council's Insurance Policy.**  
It was **NOTED** that the renewal is due in July 2022 and the Finance & Asset Management Committee will consider options available. It was further **NOTED** events arranged at the direction of the Parish Council are covered by the existing policy terms and conditions. It is required for organisers of other events to

Signed.....Date.....

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effect their own events cover.

**22/23- A11**

**To re-affirm the General Power of Competence.**

Cllrs considered the eligibility criteria and **RESOLVED** to re-affirm the General Power of Competence.

**22/23- A12**

**To agree the schedule of meetings of the Council and Committees in 2022/23**

It was agreed to maintain the schedule of regular meetings for the second Thursday of each month with frequency and dates of Committee meetings to be arranged.

Meeting closed at 7.20 p.m.

Signed.....Date.....