

Landewednack Parish Council

Minutes of the Asset Management & Finance Committee Meeting held on Tuesday 28th February 2023 at Landewednack Community Primary School

Present: Cllrs A Singleton (Chair), B Kessell, N Legge and N Rowe.

In Attendance: The Clerk: H Singleton

22/23 - AMF	22	<p>To receive and accept apologies:</p> <p>Apologies were received from Cllrs Lamb & Wheeler.</p>
22/23 - AMF	23	<p>To receive Declarations of Interest: To receive declarations of personal interest and disclosable pecuniary interest in respect of items of this agenda</p> <p>None</p>
22/23 - AMF	24	<p>Public Participation: To receive public comment on items on the agenda. A maximum of ten minutes is allowed for this item</p> <p>There were no members of the Public present.</p>
22/23 - AMF	25	<p>Budget Report: to February 2023:</p> <p>A report was received indicating the areas of anticipated expenditure for the full year. The village still feels the effects of the Covid Pandemic. Inflation is running at a level higher than for many years and this will have ongoing impact upon expenditure, especially for services and utilities. Legal Costs are significantly reduced, although expenditure on legal fees is anticipated for the Affordable Housing Scheme. Significant expenditure on Groundworks in 2021-22 has meant that a lower amount was needed this year. The cost of running the Public Toilets, although high was lower than anticipated due mainly to the diligent work locating and fixing water leakage. Cllrs were encouraged to partake of training – the budget has not been spent, due to many training sessions having been completed online with no cost to LPC.</p> <p>It was RESOLVED to vire funds from the Administration, Legal Costs Groundworks, Grants, Toilets and Cemetery budgets to the Staff costs, Fees and Repairs budgets, whilst also reducing the drawing from Reserves.</p> <p>Designated reserve funds were used towards meeting the costs of the defibrillators, with upgrades and battery replacements.</p>
22/23 - AMF	26	<p>Budget 2023-24</p> <p>It was RESOLVED to make alterations to reduce the allowance for toilet expenditure, and grants and increase the salary budget to take account of contractual NALC terms and conditions . This will result in a lowering of reliance of drawing from reserves.</p>
22/23 - AMF	27	<p>Bank Accounts and the Investment of Reserves:</p> <p>Bank account balances as at 28th February 2022: Lloyds - £25,705 NatWest - £61,932</p> <p>Interest rates remain low for Parish Council permitted bank accounts. This will be kept under review.</p>

Signed.....Date.....

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22/23 - AMF	28	Insurance Policy: To receive an update The Telephone Box has been included in the Policy Schedule at repair cost. New benches have been added. Coronation events arranged with the Parish Council will be covered up to 2,000 attendees.
22/23 - AMF	29	Asset Register Work is ongoing throughout the year to update the Register as new Assets are acquired.
22/23 - AMF	30	Repair and Maintenance Plan A regular schedule of work has been planned to maintain the surface of The Green as cost effectively as possible, whilst keeping within Commons legislation. Concern remains regarding anti-social behaviour and the potential cost to the Parish. The Parish Council intends to re-open the toilets by Easter 2023, by which time annual maintenance and repairs will have been completed. Maintenance to benches will be commissioned.
22/23 - AMF	31	Recreation Ground Trust: It was RESOLVED to recommend that the annual grant of £4,500 be made from the Parish Council to the Recreation Ground Trust in the new Financial Year.
22/23 - AMF	32	Items for the next meeting: To be advised to the Clerk
22/23 - AMF	33	Date of Next Meeting: To be advised.

Part II

In accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960 the Press and the Public will be excluded from the meeting when the Council considers legal advice from the Council's solicitors

Signed.....Date.....