

Landewednack Parish Council

Minutes of the Landewednack Parish Council Annual Meeting held on Thursday 11th May 2023 at Landewednack Community Primary School.

Present: Councillors: G Aldridge, B Kessell, N Legge, A Pascoe, N Rowe, L Skewes, A Singleton

In Attendance: The Clerk (H Singleton), Three members of the Public (MoPs)

- 23/24- A1 To receive nominations for and elect the Chairman of the Council for the year 2023-24 and to receive the Chairman's Declaration of Acceptance of Office.**
Cllr B Kessell as sole nominee was elected unanimously and signed the Declaration of Acceptance of Office.
- 23/24- A2 To receive nominations for and elect the Vice Chairman of the Council for the year 2023-24 and to receive the Vice Chairman's Declaration of Acceptance of Office.**
Cllr A Singleton as sole nominee was elected unanimously and signed the Declaration of Acceptance of Office.
- 23/24- A3 To receive Declarations of Interest in respect of this Agenda.**
Cllr Singleton declared an interest in the HR Committee.
- 23/24- A4 To review Committees and their membership.**
The following Committees were reviewed and members elected thus:
Finance & Asset Management: Cllrs B Kessell, A Singleton, N Rowe, A Lamb, S Wheeler
Human Resources: Cllrs B Kessell, A Lamb, A Pascoe, L Skewes, S Wheeler,
- 23/24- A5 To confirm representatives on various organisations.**
The following representatives were confirmed:
Reading Room: Cllr B Kessell
Police Councillor Advocate: Cllr A Singleton
The Lizard Argyle Football & Social Club (liaison): Cllr B Kessell
Landewednack Community Primary School: Cllr A Pascoe, Cllr A Singleton

Community Area Partnership: Cllr E Amiss (subject to ratification)
- 23/24- A6 To review the Council's Standing Orders**
The Standing Orders were reviewed and it was **RESOLVED** to adopt the April 2023 version.
- 23/24- A7 To review the Council's Financial Regulations**
It was **AGREED** to delegate this task to the Finance & Asset Management Committee, to report back to full Council.
- 23/24- A8 To review the Council's Asset Register**
It was **NOTED** that the Asset Register was reviewed by the Finance & Asset Management Committee in March 2023
- 23/24- A9 To review the Council's arrangements for holding and assessing title deeds, leases, contracts and other legal documents.**
It was **NOTED** that a contract for legal services is in place with Cornwall Legal.
- 23/24- A10 To review the Council's Insurance Policy.**
It was **NOTED** that the renewal is due in July 2025 and the Finance & Asset Management Committee will

Signed.....Date.....

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consider options available at that time. In the meantime, the Insurers are notified of any changes including re-valuation of assets. It was further **NOTED** events arranged at the direction of the Parish Council are covered by the existing policy terms and conditions. It is required for organisers of other events to effect their own events cover.

23/24- A11

To re-affirm the General Power of Competence.

Cllrs considered the eligibility criteria and **RESOLVED** to re-affirm the General Power of Competence.

23/24- A12

To agree the schedule of meetings of the Council and Committees in 2023/24

It was agreed to maintain the schedule of regular meetings for the second Thursday of each month with frequency and dates of Committee meetings to be arranged.

Meeting closed at 7.20 p.m.

Signed.....Date.....