

## Landewednack Parish Council

Minutes of the Landewednack Parish Council (LPC) Meeting held on Thursday 14<sup>th</sup> September 2023 at The Lizard Reading Room at 7.30 p.m.

**Present:** B Kessell (Chair), A Singleton (Vice Chair), N Legge, A Lamb, G Aldridge, L Skewes,

**In attendance:** The Clerk, Cornwall Councillor A Soady, Catherine Lee (National Trust), 2 Members of the Public (MoP's).

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| 23/24- | 111 | <p><b>To receive &amp; accept Apologies:</b><br/>Apologies were received from: Cllrs N Rowe, A Pascoe, E Amiss</p>   |
| 23/24- | 112 | <p><b>Resignation:</b><br/>The resignation of Cllr S Wheeler was <b>Noted</b>.<br/>Thanks was expressed to Cllr Wheeler for her many years of service to Landewednack Parish Council.</p>  |
| 23/24- | 113 | <p><b>To receive Declarations of Interest:</b><br/>None received.</p>  |
| 23/24- | 114 | <p><b>Standing Orders:</b><br/>A statement appertaining to the Standing Orders was made by the Chair.</p>  |
| 23/24- | 115 | <p><b>Landewednack Parish Council Minutes 13<sup>th</sup> July 2023:</b><br/>It was <b>RESOLVED</b> to approve and sign the minutes as a correct record.</p>   |
| 23/24- | 116 | <p><b>Landewednack Parish Council:</b><br/>It was <b>RESOLVED</b> to <b>Ratify</b> decisions made during the summer recess under delegated authority (LPC Minute reference <b>23/24-105</b>)</p> <p style="margin-left: 40px;">a) <b>Planning Application:</b> PA23/03808 <span style="float: right;"><i>no objection, with comment to Inspector</i></span><br/> <b>Proposal:</b> Refurbishment of current loft conversion to bring it up to building regs<br/> Replacement side extension forming garage with roof terrace above.<br/> <b>Location:</b> Brith Chy The Lizard Helston Cornwall</p> <p style="margin-left: 40px;">b) <b>Grant request:</b> Beyond the Wave £250 to subsidise summer holiday provision. <i>granted</i></p> |
| 23/24- | 117 | <p><b>Public Participation:</b></p> <ul style="list-style-type: none"> <li>• A MoP expressed concern about dead animals on the A3083 which they have reported to Cornwall Council (CC)</li> <li>• A MoP expressed concern that the terms of the original deed regarding the Recreation Ground are not being adhered to and football is taking place on a Sunday Morning whilst there are services in The Chapel</li> <li>• A MoP expressed concern that messages sent via the LPC website were not responded to. These had not been received and the situation will be investigated.</li> </ul>  |
| 23/24- | 118 | <p><b>Anthony Soady, Cornwall Councillor -</b><br/>Cornwall Councillor Soady was welcomed to the meeting and reported thus:</p> <ul style="list-style-type: none"> <li>• Street Lighting on Croft Parc – there are ongoing issues and Cllr Soady has reported this to CC.</li> <li>• The Community Chest remains open for applications.</li> <li>• Cllr Soady is launching a campaign regarding road access to The Lizard when the Culdrose Road is closed.</li> </ul>   |
| 23/24  | 119 | <p><b>Cat Lee, Volunteering and Community Manager, National Trust</b><br/>Cat Lee was welcomed to the meeting and reported thus:</p> <ul style="list-style-type: none"> <li>• Planning applications had been submitted to Cornwall Council to improve access to The Wireless Station and to the Lookout at Polpeor Cove</li> <li>• Thanks to a local MoP for use of his field to alleviate parking issues at Kynance Cove this year.</li> </ul>  |

Signed..... Date.....

## Landewednack Parish Council

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|        |     | <ul style="list-style-type: none"> <li>• Thanks for all the work by The Parish Council relating to the Malle Rally</li> <li>• Cornwall Council work is underway at Housel Bay</li> <li>• External funding has been secured for Species Recovery Work on the Lizard. Work in Landewednack Parish includes some clearance of hottentot fig (starting Sept / Oct 2023), scrub clearance around outcrops and cutting firebreaks in heathland between now and Mar 25.</li> <li>• NT understands that the realignment of the coastal path between Holestrow and Caerthillian (not in NT's care) has been delayed and the old alignment will remain in use until the new route is improved sufficiently.</li> <li>• In response to a question from Cllrs, There is no news on the request to the RNLI for lifeguarding at Kynance Cove</li> </ul>  |
| 23/24- | 120 | <b>Police Report:</b> <ul style="list-style-type: none"> <li>• The information website is still inaccessible.</li> </ul>  |
| 23/24- | 121 | <b>Cornwall Council Planning Applications:</b><br>Cllrs discussed the following applications, and it was <b>RESOLVED</b> to take the following actions. <p style="text-align: center;"> <b>Application Number: PA23/06681</b> <span style="float: right;"><b>SUPPORT</b></span><br/> <b>Location:</b> Criccieth The Lizard Helston Cornwall TR12 7NL<br/> <b>Proposal:</b> Proposed Porch, Utility Extension and Internal Alterations </p> <p style="text-align: center;"> <b>Application Number: PA23/07112</b> <span style="float: right;"><b>SUPPORT</b></span><br/> <b>Location:</b> Wireless Station Lloyds Road The Lizard Cornwall<br/> <b>Proposal:</b> Listed Building Consent - Removal of existing steps into museum side of building and installation of building regulations compliant ramp. </p> <p style="text-align: center;"> <b>Application Number: PA23/07140</b> <span style="float: right;"><b>SUPPORT</b></span><br/> <b>Location:</b> Watchpoint Lizard Point The Lizard Helston Cornwall TR12 7NU<br/> <b>Proposal:</b> Installation of new access ramp into building </p>  |
| 23/24- | 122 | <b>Cornwall Council Planning Decisions:</b><br>The following information and decisions by Cornwall Council were <b>noted</b> : <p style="text-align: center;"> <b>Application: PA23/06746</b><br/> <b>Location:</b> Kynance Camping. Kynance Cove, The Lizard, TR12 7FA<br/> <b>Proposal:</b> Prior notification for proposed temporary recreational campsite between 13th July and 10th of September </p> <p style="text-align: center;"> <b>Application:</b> PA23/00804/PRE <span style="float: right;"><b>Closed</b> - advice given</span><br/> <b>Location:</b> Pelanyk Housel Bay Road The Lizard Helston Cornwall TR12 7PG<br/> <b>Proposal:</b> Pre-application advice for replacement of the existing dwelling with a new 4 (No.) bedroom dwelling in a contemporary style. </p> <p style="text-align: center;"> <b>Application:</b> PA23/03808 <span style="float: right;"><b>APPROVED</b></span><br/> <b>Location:</b> Brith Chy The Lizard Helston Cornwall TR12 7NJ<br/> <b>Proposal:</b> Refurbishment of current loft conversion to bring it up to building regulations and associated works. Replacement side extension forming garage with roof terrace above. </p> <p style="text-align: center;"> <b>Application:</b> PA23/03600 <span style="float: right;"><b>APPROVED</b></span><br/> <b>Location:</b> Crab Processing Unit Penmenner Road The Lizard Helston Cornwall TR12 7NN<br/> <b>Proposal:</b> Change of use of existing crab processing unit within Class E(g)(iii) with rear yard to a single dwellinghouse within Class C3 with garden </p> <p style="text-align: center;"> <b>Application:</b> PA23/04983 <span style="float: right;"><b>APPROVED</b></span> </p> |

Signed..... Date.....

### Landewednack Parish Council

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|        |     | <p><b>Location:</b> Church Cottage, Church Cove, The Lizard, Helston, Cornwall TR12 7PH</p> <p><b>Proposal:</b> Raise height of the chimney stack</p>   |
| 23/24  | 123 | <p><b>Sea Shanty Festival:</b><br/>LPC has been advised that at the request of The Lizard Lifeboat the Sea Shanty Festival is taking place on Saturday 23<sup>rd</sup> September. A request has been made to LPC to rope off a section of The Square to accommodate charity stalls for The Lizard Lifeboat and other genuine charities. Alternate, marshalled, parking has been arranged at Tregullas Farm Field and visitors will be directed back into the village. It is understood that there will not be a requirement to use The Small Green.</p> <p>It was <b>RESOLVED</b> to permit a section of The Square to be roped off for charity stalls on Saturday 23<sup>rd</sup> September.</p> |
| 23/24- | 124 | <p><b>The Toilets:</b><br/>The Public Toilets remain open with ongoing repairs and maintenance. Scheduled water monitoring has been completed and no action required.<br/>The facility is now closed overnight.</p>   |
| 23/24- | 125 | <p><b>Defibrillators:</b><br/>It was <b>RESOLVED</b> to authorise replacement battery and pads for Public Access Defibrillator (PAD) located outside the Top House (£100.74). and for the other PADS as they become due.</p>  |
| 23/24- | 126 | <p><b>The Green:</b><br/>The schedule of maintenance to The Green has stood up well to the summer use, and the Contractors will be asked for their recommendation for this year's work.</p>   |
| 23/24- | 127 | <p><b>Footpaths &amp; Signposts:</b><br/>No action required.</p>  |
| 23/24- | 128 | <p><b>Policies:</b><br/>It was <b>RESOLVED</b> to accept the following updated policies: Code of Conduct, Equal Opportunities, Complaints, Disciplinary Procedure.</p>  |
| 23/24- | 129 | <p><b>Social Housing:</b><br/>The working party has met twice during the summer. Feedback on the plans has been given. Cllrs were requested to attend the public exhibition by Cornwall Community Land Trust which will take place on Wednesday 20<sup>th</sup> September at The Lizard Reading Room from 2.30 to 7.30 p.m.</p>   |
| 23/24- | 130 | <p><b>Community Area Partnership (CAP):</b><br/>None of the attending Cllrs was able to volunteer for this role. A new representative will be appointed at the October meeting. Cllr Kessell will attend in the meantime.</p>   |
| 23/24- | 131 | <p><b>The Reading Room:</b><br/>It was <b>RESOLVED</b> to purchase a portable screen and projector for The Reading Room which will be more flexible than the wall mounted equipment.</p>  |
| 23/24- | 132 | <p><b>Finance:</b><br/>The receipts detailed in Appendix A were <b>Noted</b>.<br/>The conclusion of the 2022-23 External Audit was <b>Noted</b>.</p>  |
| 23/24- | 133 | <p><b>Payment of Accounts:</b><br/>It was <b>RESOLVED</b> to approve the accounts submitted for payment (appendix B)</p>  |
| 23/24- | 134 | <p><b>Grant &amp; Donation Requests:</b></p>  |

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## Landewednack Parish Council

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|-----------------------|---|--|-----------|-------|--|-----------|---------|--|------|-------|-----|----------|-------------|-----|--------------|----------------|------|-----------------|----------------------|------|---------------------|---|---|-------|------------------|---------|------|----------------|---------|---------|-----------------|--------|-------|-------|----------------|-----------------------|-----------|--|-----|-------------------|-----|
|                       |   | It was <b>RESOLVED</b> to approve a grant to The Lizard Cornish Language Group – £360  |           |       |  |           |         |  |      |       |     |          |             |     |              |                |      |                 |                      |      |                     |   |   |       |                  |         |      |                |         |         |                 |        |       |       |                |                       |           |  |     |                   |     |
| <b>23/24-</b>         | <b>135</b>                                      | <p><b>Correspondence:</b> The following correspondence had been received:</p> <ul style="list-style-type: none"> <li>• MoP concerned about entertainment noise – referred to CC.</li> <li>• Thanks, from BTW for Grant</li> <li>• Information from the Pageantmaster re 2024 giving details of D Day Landing 80<sup>th</sup> Anniversary celebrations in 2024 – (Clerk to register Beacon lighting)</li> <li>• Thanks, from The Lizard Chapel for the Flower Festival arrangement.</li> <li>• CAP Clean Air for Cornwall Strategy Engagement Workshops</li> <li>• CC Teams Meeting re Refuse changes and subsequent slides.</li> <li>• Complaint re ice cream sales – referred to CC.</li> <li>• Information re Free Cyber Security Support from Devon &amp; Cornwall Police</li> <li>• SWW Webinar</li> <li>• Lizard Lives requesting previously declined Microsoft access.</li> <li>• CC Budget Briefing for Councillors</li> <li>• National Trust re work in progress on the coastal path</li> <li>• Monuments Cornwall Sensory Walk notification</li> <li>• Peninsula Transport Technology &amp; Zero-Emission Vehicle Study</li> <li>• MoP about tree encroachment (not on LPC land)</li> <li>• CC Changes in Licensing Policy</li> <li>• Royal Cornwall Hospitals Annual Public Meeting notification</li> <li>• CALC Training opportunities</li> <li>•</li> </ul>  |           |       |  |           |         |  |      |       |     |          |             |     |              |                |      |                 |                      |      |                     |   |   |       |                  |         |      |                |         |         |                 |        |       |       |                |                       |           |  |     |                   |     |
| <b>23/24-</b>         | <b>136</b>                                      | <p><b>Asset Management and Finance Committee:</b><br/>The Clerk will arrange a meeting date in October.</p>  |           |       |  |           |         |  |      |       |     |          |             |     |              |                |      |                 |                      |      |                     |   |   |       |                  |         |      |                |         |         |                 |        |       |       |                |                       |           |  |     |                   |     |
| <b>23/24-</b>         | <b>137</b>                                      | <p><b>The Lizard Lifeboat:</b><br/>A date will be arranged to present the Platinum Jubilee and Coronation Coins to the Crews</p>   |           |       |  |           |         |  |      |       |     |          |             |     |              |                |      |                 |                      |      |                     |   |   |       |                  |         |      |                |         |         |                 |        |       |       |                |                       |           |  |     |                   |     |
| <b>23/24-</b>         | <b>138</b>                                      | <p><b>Items for the next Agenda:</b><br/><b>Co-option of Councillor:</b> (If no election demanded)<br/><b>Community Area Partnership (CAP):</b> To appoint a new representative.</p>   |           |       |  |           |         |  |      |       |     |          |             |     |              |                |      |                 |                      |      |                     |   |   |       |                  |         |      |                |         |         |                 |        |       |       |                |                       |           |  |     |                   |     |
| <b>23/24-</b>         | <b>139</b>                                      | <p><b>Date and time of the next Landewednack Parish Council Meeting:</b><br/>Thursday 12 September 2023, 7.30 p.m. The Lizard Reading Room, Beacon Terrace</p>   |           |       |  |           |         |  |      |       |     |          |             |     |              |                |      |                 |                      |      |                     |   |   |       |                  |         |      |                |         |         |                 |        |       |       |                |                       |           |  |     |                   |     |
|                       |   | <p><b>Appendix A: Receipts:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Donations</td> <td style="width: 15%;">Green</td> <td style="width: 70%;">£1,240, £1,050, £2,046, £1,004, £974, £1,054, £1,222, £1,347</td> </tr> <tr> <td>Donations</td> <td>Toilets</td> <td>£202, £146, £313, £182, £132, £177, £151, £216</td> </tr> <tr> <td>LAFC</td> <td>Lease</td> <td>£75</td> </tr> </table> <p><b>Appendix B: Accounts submitted for payment.</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">EDF (dd)</td> <td style="width: 35%;">Electricity</td> <td style="width: 35%;">£17</td> </tr> <tr> <td>Reading Room</td> <td>Internet Grant</td> <td>£360</td> </tr> <tr> <td>Beyond the Wave</td> <td>Holiday Scheme Grant</td> <td>£250</td> </tr> <tr> <td>Clerk reimbursement</td> <td>MP vouchers, binder,Laptop,accessories, binders</td> <td>£10, £10, £11.54, £649, £31.98, £7.99, £50.84</td> </tr> <tr> <td>Clerk</td> <td>Salary September</td> <td>£738.45</td> </tr> <tr> <td>HMRC</td> <td>PAYE September</td> <td>£182.62</td> </tr> <tr> <td>M Legge</td> <td>Defib September</td> <td>£20.00</td> </tr> <tr> <td>Biffa</td> <td>Waste</td> <td>£73.82, £73,82</td> </tr> <tr> <td>SLS Catering Supplies</td> <td>Public WC</td> <td>£51.98, £51.98, £51.98,£51.98, £15.82, £51.98, £51.98, £103.97, £119.78, £51.98.</td> </tr> <tr> <td>BDL</td> <td>Bus Stop cleaning</td> <td>£54</td> </tr> </table> | Donations | Green | £1,240, £1,050, £2,046, £1,004, £974, £1,054, £1,222, £1,347 | Donations | Toilets | £202, £146, £313, £182, £132, £177, £151, £216 | LAFC | Lease | £75 | EDF (dd) | Electricity | £17 | Reading Room | Internet Grant | £360 | Beyond the Wave | Holiday Scheme Grant | £250 | Clerk reimbursement | MP vouchers, binder,Laptop,accessories, binders | £10, £10, £11.54, £649, £31.98, £7.99, £50.84 | Clerk | Salary September | £738.45 | HMRC | PAYE September | £182.62 | M Legge | Defib September | £20.00 | Biffa | Waste | £73.82, £73,82 | SLS Catering Supplies | Public WC | £51.98, £51.98, £51.98,£51.98, £15.82, £51.98, £51.98, £103.97, £119.78, £51.98. | BDL | Bus Stop cleaning | £54 |
| Donations             | Green   | £1,240, £1,050, £2,046, £1,004, £974, £1,054, £1,222, £1,347   |           |       |  |           |         |  |      |       |     |          |             |     |              |                |      |                 |                      |      |                     |   |   |       |                  |         |      |                |         |         |                 |        |       |       |                |                       |           |  |     |                   |     |
| Donations             | Toilets   | £202, £146, £313, £182, £132, £177, £151, £216   |           |       |  |           |         |  |      |       |     |          |             |     |              |                |      |                 |                      |      |                     |   |   |       |                  |         |      |                |         |         |                 |        |       |       |                |                       |           |  |     |                   |     |
| LAFC                  | Lease   | £75  |           |       |  |           |         |  |      |       |     |          |             |     |              |                |      |                 |                      |      |                     |   |   |       |                  |         |      |                |         |         |                 |        |       |       |                |                       |           |  |     |                   |     |
| EDF (dd)              | Electricity                                     | £17  |           |       |  |           |         |  |      |       |     |          |             |     |              |                |      |                 |                      |      |                     |   |   |       |                  |         |      |                |         |         |                 |        |       |       |                |                       |           |  |     |                   |     |
| Reading Room          | Internet Grant                                  | £360   |           |       |  |           |         |  |      |       |     |          |             |     |              |                |      |                 |                      |      |                     |   |   |       |                  |         |      |                |         |         |                 |        |       |       |                |                       |           |  |     |                   |     |
| Beyond the Wave       | Holiday Scheme Grant                            | £250   |           |       |  |           |         |  |      |       |     |          |             |     |              |                |      |                 |                      |      |                     |   |   |       |                  |         |      |                |         |         |                 |        |       |       |                |                       |           |  |     |                   |     |
| Clerk reimbursement   | MP vouchers, binder,Laptop,accessories, binders | £10, £10, £11.54, £649, £31.98, £7.99, £50.84  |           |       |  |           |         |  |      |       |     |          |             |     |              |                |      |                 |                      |      |                     |   |   |       |                  |         |      |                |         |         |                 |        |       |       |                |                       |           |  |     |                   |     |
| Clerk                 | Salary September                                | £738.45  |           |       |  |           |         |  |      |       |     |          |             |     |              |                |      |                 |                      |      |                     |   |   |       |                  |         |      |                |         |         |                 |        |       |       |                |                       |           |  |     |                   |     |
| HMRC                  | PAYE September                                  | £182.62  |           |       |  |           |         |  |      |       |     |          |             |     |              |                |      |                 |                      |      |                     |   |   |       |                  |         |      |                |         |         |                 |        |       |       |                |                       |           |  |     |                   |     |
| M Legge               | Defib September                                 | £20.00   |           |       |  |           |         |  |      |       |     |          |             |     |              |                |      |                 |                      |      |                     |   |   |       |                  |         |      |                |         |         |                 |        |       |       |                |                       |           |  |     |                   |     |
| Biffa                 | Waste   | £73.82, £73,82   |           |       |  |           |         |  |      |       |     |          |             |     |              |                |      |                 |                      |      |                     |   |   |       |                  |         |      |                |         |         |                 |        |       |       |                |                       |           |  |     |                   |     |
| SLS Catering Supplies | Public WC                                       | £51.98, £51.98, £51.98,£51.98, £15.82, £51.98, £51.98, £103.97, £119.78, £51.98.   |           |       |  |           |         |  |      |       |     |          |             |     |              |                |      |                 |                      |      |                     |   |   |       |                  |         |      |                |         |         |                 |        |       |       |                |                       |           |  |     |                   |     |
| BDL                   | Bus Stop cleaning                               | £54  |           |       |  |           |         |  |      |       |     |          |             |     |              |                |      |                 |                      |      |                     |   |   |       |                  |         |      |                |         |         |                 |        |       |       |                |                       |           |  |     |                   |     |

Signed..... Date.....

**Landewednack Parish Council**

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|  |  | SWW<br>P Ford<br>R Sanders<br>Truro Sawmills<br>Cornwall Drains<br>CGS<br>Reef Water Solutions<br>HMRC<br>RBL<br>SWW<br>RRMC<br>BDO  | Water<br>Toilet caretaking September<br>Grass cutting<br>Benches<br>Services<br>Repairs<br>Legionella lab test (-ve)<br>Penalty (appealed)<br>Wreath<br>Water<br>Defib battery, pads<br>External Audit Fee | £389.27<br>£907.99<br>£204, £624.<br>£408<br>£198<br>£714<br>£108<br>£200<br>£100<br>£562<br>£100.74<br>£378 |
|  |  | <p><b>Part II –</b></p> <p><i>In accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960 the Press and the Public are excluded from the meeting when the Council considers legal advice from the Council's solicitors and discusses tenders and contracts</i></p> |  |  |

Signed..... Date.....