

## Landewednack Parish Council

Minutes of the Landewednack Parish Council (LPC) Annual Meeting held on Thursday 9<sup>th</sup> May 2024 at The Lizard Reading Room, Beacon Terrace, TR12 7PB.

**Present:** Councillors: G Aldridge, E Amiss, I Fiske, B Kessell, A Lamb, N Legge, A Singleton.  
**In Attendance:** The Clerk (H Singleton), Cornwall Councillor A Soady, One member of the Public (MoP)

- 24/25- A1 To receive nominations for and elect the Chair of the Council for the year 2024-25 and to receive the Chair's Declaration of Acceptance of Office.**  
Cllr B Kessell as sole nominee was elected unanimously and signed the Declaration of Acceptance of Office.
- 24/25- A2 To receive nominations for and elect the Vice Chair of the Council for the year 2024-25 and to receive the Vice Chair's Declaration of Acceptance of Office.**  
Cllr A Singleton as sole nominee was elected unanimously and signed the Declaration of Acceptance of Office.
- 24/25- A3 To receive Declarations of Interest in respect of this Agenda.** No Declarations were made.
- 24/25- A4 To review Committees and their membership.**  
The following Committees were reviewed and the existing members re-elected thus:  
**Finance & Asset Management:** Cllrs B Kessell, A Lamb, N Legge, N Rowe, A Singleton.  
**Human Resources:** Cllrs B Kessell, A Lamb, A Pascoe, L Skewes.  
**Planning Committee,** with delegated authority to act when LPC unable to meet within deadlines: All Councillors
- 24/25- A5 To confirm representatives on various organisations.**  
The following representatives were confirmed:  
**Reading Room:** Cllr B Kessell  
**Police Councillor Advocate:** Cllr A Singleton  
**The Lizard Argyle Football & Social Club (liaison):** Cllr B Kessell  
**Community Area Partnership:** Cllr A Pascoe (subject to ratification)
- 24/25- A6 To review the Council's Standing Orders**  
The Standing Orders are due for review in September 2024.
- 24/25- A7 To review the Council's Financial Regulations**  
It was **RESOLVED** to adopt the revised Financial Regulations.
- 24/25- A8 To review the Council's Asset Register**  
It was **NOTED** that the Asset Register continues to be reviewed by the Finance & Asset Management Committee.
- 24/25- A9 To review the Council's arrangements for holding and assessing title deeds, leases, contracts, and other legal documents.**  
It was **NOTED** that a contract for legal services is in place with Cornwall Legal.
- 24/25- A10 To review the Council's Insurance Policy.**  
It was **NOTED** that the renewal is due in July 2025 and the Finance & Asset Management Committee will consider options available at that time. In the meantime, the Insurers are notified of any changes including re-valuation of assets. It was further **NOTED events** arranged at the direction of the Parish Council may be covered by the existing policy terms and conditions. It is required for organisers of other events to effect their own events cover.
- 24/25- A11 To re-affirm the General Power of Competence.**  
Cllrs considered the eligibility criteria and **RESOLVED** to re-affirm the General Power of Competence.
- 24/25- A12 To agree the schedule of meetings of the Council and Committees in 2023/24**  
It was agreed to maintain the schedule of regular meetings for the second Thursday of each month with frequency and dates of Committee meetings to be arranged.

Meeting closed at 7.20 p.m.