

## Landewednack Parish Council as Sole Trustee of the Lizard Recreation Ground Trust

### Minutes of the Meeting of the Landewednack Parish Council as Sole Trustee of the Lizard Recreation Ground Trust held on 26<sup>th</sup> November 2020, online and 'phone access (by Zoom)

**Present:** V Parker (Chair), R Wheeler (Vice Chair), S Wheeler, M Baxter, R Paxford, A Muller  
H Singleton (Secretary) M O'Sullivan (Football Club Chairman)

20/21	1	<p><b>To receive and accept apologies:</b></p> <p>Apologies received from B Kessell, L Tiddy</p>
20/21	2	<p><b>Minutes of the 12<sup>th</sup> March 2020 Meeting:</b> To approve</p> <p>The minutes were approved</p>
20/21	3	<p><b>Football Club:</b> To consider any matters relating to the Football Club including the lease</p> <p>The new Football Club Chairman was welcomed to the meeting and advised the Trustees that the Social Club would re-open on 2<sup>nd</sup> December as Cornwall enters tier 1 of Lockdown.</p> <p>Some football matches would be played (Sat. teens &amp; U18)</p> <p>Actions proposed by the previous chairman were under review. The road and lighting continued to require attention.</p> <p>The Club were putting together proposals for beautifying the area, in accordance with the Grant the Parish Council had obtained from Clean Cornwall for this purpose, and these will follow.</p> <p>The previous lease is now out of date although still a valid Business lease. The rent did not reflect the level of commitment the Football Club expected from the Trustees. Only one of the previous Social Club Trustees was still on the Committee. The Club is not currently in a financial position to agree a review of the annual rent under their lease. Trustees agreed not to review the lease in June 2021 (the next review date) and to leave the current annual fee of £75 in place this year. This will be reviewed after the pandemic has ceased to have a major impact upon the fortunes of the Club. In the meantime, this years rent had been paid to the Parish Council rather than the Trust account, and the Clerk will liaise with the Club treasurer to ensure they have the correct details in future.</p> <p>Trustees were concerned to learn of a waste bin being left out overnight and reports of broken glass in the play area. The Football Club Chair was asked to ensure that the bin was brought in every night, and to notify the Trustees if they were made aware of any safety issues relating to the Playground that needed attention.</p>
20/21	4	<p><b>Accounts:</b> To approve payments from the account –</p> <p>Payments for the regular safety inspections and grass cuttings have been made whilst there have not been any Trustee meetings, due to the Coronavirus pandemic and this practice will continue. Essential safety related repairs have been approved at the Parish Council meetings. The Parish Council is now in a position to pay the Grant of £4,500 and this has been put to full council to approve in December</p>

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20/21	5	<p><b>Annual Accounts 2019/20:</b> To appoint an auditor –</p> <p>The secretary to source proposals for an auditor for the accounts</p>
20/21	6	<p><b>Parish Council as Sole Trustee:</b> To consider future arrangements</p> <p>Trustees agreed to take no further action here since the current status was based on legal advice taken within the past 3 years.</p>
20/21	7	<p><b>To consider quotes for the repair of the road leading down to the Football Club:</b></p> <p>Previous quotes are now considerably out of date. Trustees agreed to ask the contractors currently being asked to quote for work on The Green to also quote for work to the road. As an alternative, the Football Club may know of contractors who would quote, or people willing to lay the aggregate if this was purchased by the Parish Council. Chair to consult with Football Club Chair.</p>
20/21	8	<p><b>Play Area:</b> To consider any issues relating to the Play Area</p> <p>Urgent safety related repairs have been authorised and will go ahead as soon as possible. Although the current pea gravel is an acceptable playground floor covering on safety grounds, it had been intended for some time to replace the gravel flooring with a new safety matting. The cost of this is likely to be in excess of £40,000 so could not be met from budget.</p> <p>Other projects include a small skate park and modernising the tennis court area to accommodate 5 a side, and adding picnic benches near to the gate.</p> <p>Trustees discussed various means of fund raising including Community Engagement and Grant Funding. The Chair has prepared a projects and action list and these items will be included on the schedule which will be discussed with the Secretary.</p>
20/21	9	<p><b>Pavilion:</b> To consider next steps</p> <p>The chair has received quotes for structural repairs and improvements to the small pavilion, and it was agreed that this should at least be re-painted. A full Parish Council insurance and asset review is due in the new year and this will include the small pavilion.</p>
20/21	10	<p><b>Area by the Gate:</b> To consider next steps</p> <p>It was agreed that the provision of picnic benches by the gate would be included in the project list. Wild flower planting would also improve the area.</p> <p>The Secretary reported that repairs to the damaged wall would be covered by the offender's insurance company. The contractor has been in touch and a date for the repair will be arranged shortly.</p> <p>A Trustee reported to poor state of repair of a memorial bench and it was agreed to try &amp; make contact with the donor prior to the removal of this bench. In the meantime it should be roped off.</p>

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20/21	11	<p><b>Signage:</b> To consider progress</p> <p>It was agreed that the dog related signage was too large and contradictory. Trustees were asked to liaise with the Secretary to help source new, smaller signs showing 'No dogs on the Grass'.</p>
20/21	12	<p><b>Projects and Action List:</b> V Parker to report</p> <p>Covered above</p>
20/21	13	<p><b>Grants/Fundraising for the Recreation Ground:</b> V Parker to report</p> <p>See above – also Trustees agreed that this will be a major source of income in the future for the Recreation Ground Trust. Ideas included working more closely with the Community Group and other organisations in the village with a view to reinstating some of the previously held events on the Recreation Ground. Research into available grants to continue.</p>
20/21	14	<p><b>Date and Time of next Meeting:</b></p> <p>It was agreed to hold the next meeting at the end of January - Secretary to advise time &amp; date.</p>