

Landewednack Parish Council

Minutes of the Asset Management & Finance Committee Meeting held on Wednesday 29th October 2025, 7.30 p.m. at Landewednack Community Primary School

Present: Cllrs B Kessell (BK), A Singleton (AS), N Rowe, (NR), N Legge (NL).

In Attendance: The Clerk

- 25/26 - AMF 1 Election of Chair:**
It was **Resolved** to elect Cllr A Singleton as Chair
- 25/26 - AMF 2 To receive and accept apologies:**
Apologies were received from Cllr Lamb
- 25/26 - AMF 3 To receive Declarations of Interest:**
None
- 25/26-AMF 4 Terms of Reference:**
It was **Resolved** to adopt the revised terms of reference
- 25/26-AMF 5 Membership:**
New Cllr members may now be elected.
- 25/26 - AMF 6 Public Participation:**
There were no members of the Public present.
- 25/26 - AMF 7 Budget Report: April – October 2025:**
Cllrs went through the budget report in detail and discussed projects undertaken and in progress, and those for which funds are reserved.
- 25/26 AMF 8 Budget 2025/26:**
Cllrs went through the projected outturn for the year end in detail and will recommend viring funds from Administration, Legal, Insurance, Election Costs and Allowances to Groundworks, and Toilets. The revised current budget to be presented to the Council when considering the budget proposals for 2026/27.
- 25/26 - AMF 9 Internal Audit 2025/26:** To consider arrangements for the Internal Audit 2025/26
It was **agreed** to recommend the engagement of auditors for LPC and also for the Lizard Recreation Ground Trust.
- 25/26 - AMF 10 Community Infrastructure Levy:**
Cllrs discussed the CIL Funds received and anticipated being available and the criteria for their use and recommend utilisation of the available funds for the proposed Playpark and sensory area.
- 25/26 - AMF 11 Bank Accounts and the Investment of Reserves:**
The Lloyds discount will soon end. The account works well for LPC requirements. Further research needed for alternatives. Cash must be deposited at Ruan Minor or Mullion Post Offices. Flowbird machine is being used. Funds will be needed for the Playpark.
- 25/26 - AMF 12 Toilets:** To consider any action required in 2026/27
It was **agreed** that ongoing maintenance work will be completed on the main toilet facilities, to include the replacement of parts to improve efficiency. A permanent winter cleaner is needed. If a winter cleaner cannot be found then the toilets will have to close for some months over the winter
- 25/26 - AMF 13 Cemetery:**
It was agreed to install a 'no camping' sign by the trees.

Signed.....Date.....

Landewednack Parish Council

- 25/26 - AMF 14 The Green:**
The Small Green has now been roped off to prevent further damage. Contractor to be asked to quote to fill as appropriate and to seed relevant areas.
- 25/26 - AMF 15 Asset Register:**
Updates to the register continue as new assets are obtained, and old assets decay. A complete registration system is in progress.
- 25/26-AMF 16 Repair and Maintenance Plan 2026/27:** To agree a plan to maintain the Assets on the Register
It was **agreed** that the information required for this will be compiled as part of the asset register update and progress and results will be brought to The Council as this develops.
- 25/26 - AMF 17 Financial Regulations:**
It was agreed to circulate the Financial Regulations for review when available.
- 25/26 - AMF 18 Recreation Ground Trust:**
The expenses of maintaining the Recreation Ground and Play Area are getting to the point of exceeding the available income from the Parish Council. A review of the lease to the football club is overdue. Committee recommends legal advice be taken.
- 25/26 - AMF 19 Budget 2026/27:**
A draft budget was circulated, and the Cllrs went through this in detail. It was **Resolved** that the proposed budget be presented to Council for consideration in November.
- 25/26 - AMF 20 Precept 2026/27:**
It was **Resolved** to propose to Council that the precept for 2026/27 be increased to £26,775, being a 5% increase in line with the major contracts.
- 25/26-AMF 21 Forward Planning:**
A forward plan will be presented to the Council, to include plans to upgrade the play area and introduce sensory area with accessibility for all.
- 25/26 - AMF 22 Date of Next Meeting:**
February 2026, Clerk to confirm date.

Signed.....Date.....