

LANDEWEDNACK PARISH COUNCIL

Minutes of the Finance Committee of the Landewednack Parish Council Meeting on Thursday 25th January 2018 at 7.30 pm at the Lizard Village

Present: Cllrs B Kessell, R Wheeler and V Parker (Chair of the Finance Committee)

In Attendance: D Shepherd (Clerk) and two members of the public

17/18 FM 27 To receive and accept apologies

There were no apologies

17/18 FM28 To receive Declarations of Interest: To receive declarations of personal interest and disclosable pecuniary interest in respect of items of this agenda

There were no Declarations of Interest

17/18 FM29 Public Participation: To receive public comment on items on the agenda. A maximum of ten minutes is allowed for this item

The member of the public provided an input into the discussion about the required expenditure for the toilets

17/18 FM30 Minutes of the Finance Committee held on 1st November 2017: To approve and sign as a correct record

It was **resolved** to approve and sign the minutes as a correct record (Proposed Cllr Parker)

17/18 FM31 Budget Report: January 19th 2018: The Clerk to report on income and expenditure against the budget for January 19th end and to agree any recommendations to the Council as a result of the report

Cllrs considered the Budget report in detail and amendments made to include the £1000 for signs and the LMP credit of £602. It was noted that the Legal Fees Bill would be over budget but Cllr Wheeler confirmed that this should not continue into 2018/19. It was noted that the Street Lights invoice was £13448.16 with VAT and the VAT can be reclaimed.

It was **resolved** that the monies in the Business Reserve Account (£11,139.35) should be transferred to the Lloyds account to pay the Street lights invoice (Proposed Cllr Wheeler)

It was **resolved** that the Clerk should trade in the current laptop for one fit for purpose and purchase Microsoft Office (Proposed Cllr Parker)

17/18 FM32 Budget 2018/19: To consider the budget for 2018/19 and to make any further proposals to Council re the budget for 2018/19

Cllrs considered the Budget in detail and acknowledged that it had to be amended to separate out the Recreation Ground charity. Cllrs discussed the need to establish a new bank account for the charity, a Committee of Management, signatories and agreed the income and expenditure that needed to be transferred from the Parish Council budget. It was noted that this needed to be in place by 1st April 2018. Cllr Parker said that she would talk to the Football Club about these changes before the next Council Meeting

It was **resolved** to recommend to Council that the action above be taken at the February Council meeting and that the Clerk be instructed to initiate the changes required (Proposed Cllr Parker)

17/18 FM33 Standing Orders: To review those parts of Standing Orders that relate to Finance

It was **resolved** to recommend to Council that the current NALC Standing Orders be adopted (Proposed Cllr Parker)

17/18 FM34 Financial Regulations: To review the Financial Regulations

It was agreed that the Committee wished to adopt the current NALC Financial Regulations. Cllrs went through the current NALC Financial Regulations and made some grammatical amendments. Cllrs also agreed amendments where the document provides for the Council to do so

It was **resolved** that the Clerk would circulate the agreed Financial Regulations and that these would be recommended to Council for adoption (Proposed Cllr Wheeler)

17/18 FM35 Bank Accounts and the Investment of Reserves: Cllr Wheeler to ask the Committee to consider the current arrangements and whether they could be improved

It was **resolved** to take this item off the agenda until 2018/19 (Proposed Cllr Wheeler)

17/18 FM36 Expenses for Cllrs: To consider any recommendations to Council re expenses for Councillors

It was **resolved** to approve the payment of a travel allowance (£0.45 per mile and parking fees if applicable) to Cllrs travelling on approved Council business (Proposed Cllr Wheeler)

17/18 FM37 Income and Expenditure: It was noted that a credit note for £620 had been received from Cormac for Footpath cuts

It was **resolved** to approve the following:

Churchill	£24
Cornwall Council (Byelaws Investigation)	£100
Cove Services (toilet basin)	£300
Poppy Appeal	£30
Green Collection Boxes (locks)	£700 +
Rob Sanders (hedge cutting on the Green)	£999
SWW (amended bill)	£286
Church Cove Lease Registration	£700 (budget)
Signs (Peninsular Signs)	£600
Mr Legge (additional works carried out in Winter period)	£250

In relation to the signs the Council considered 2 quotes and chose the cheaper

17/18 FM38 Date of Next Meeting: The Clerk to circulate dates for April