

LANDEWEDNACK PARISH COUNCIL

**Minutes of the Landewednack Parish Council Asset Management Committee Meeting held on
Wednesday 28th March 2018 at 7.30 pm at the Reading Room, The Lizard**

Present: Cllrs R Wheeler (Asset Management Committee Chairman), M Legge , V Donovan
and B Kessell

In Attendance: D Shepherd (Clerk)

17/18 AM75 To receive and accept apologies

There were no apologies

17/18 AM76 To receive Declarations of Interest: To receive declarations of personal interest
and disclosable pecuniary interest in respect of items of this agenda.

Cllr Legge declared an interest in the Toilets

17/18 AM77 Public Participation: To receive public comment on items on the agenda. A
maximum of ten minutes is allowed for this item

There were no members of the public present

17/18 AM78 Minutes of the Asset Management Committee held on the 9th January 2018: To
approve and sign as a correct record

The minutes were approved and signed as a correct record (Proposed Cllr Wheeler;
Abstain Cllr Legge)

17/18 AM79 Asset Register: To consider the revised Asset Register following the setting up of
the Lizard Recreation Ground Trust

The Clerk circulated the revised Asset Register from 1st April 2018 when the Trust's
Assets separate out. The amended register was agreed with some additional
changes from 1st April. Cllrs considered whether this separation of the Trust's assets
was necessary.

It was **resolved** that Cllr Wheeler would seek legal advice about an alternative way
to proceed with the Trust (Proposed Cllr Wheeler)

17/18 AM80 Cemetery: To review the Cemetery Rules and Charges and to recommend any
changes to Council

The Clerk reported that the Cemetery Charges had not been raised since at least
October 2015. The Clerk said the income from the cemetery in 2017/18 was £632.19
and the expenditure was £1033.44. The Clerk had circulated examples of charges
from other local burial authorities

It was **resolved** to recommend to Council that the rules and charges set by
Mullion Parish Council be adopted by Landewednack Parish Council (Proposed Cllr
Wheeler)

17/18 AM81 Cemetery Matters: To consider the matters brought forward from the last meeting:
Repositioned sign, plants that need removing and the requirement to find a person to
cut the grass in the new cemetery

Signed.....Date.....

It was noted that J Harris had resigned and the Clerk was asked to write to him to thank him for his excellent work over many years

It was **resolved** to allocate the tasks as follows: Obtain three quotations for grass cutting (the Clerk); Repositioned Sign (Cllr Donovan) and plants that need removing (Cllrs Wheeler and Legge)

17/18 AM 82 Church Cove: To consider matters brought forward from the last meeting: SWW repair, boat clearance, grant monies for Winch, quote for repairing the Cove and registration of the lease

It was noted that the boats had been cleared and Cllr Donovan was thanked for her help with this. Cllr Wheeler said the registration of the lease was work in progress.

It was **resolved** to allocated the tasks as follows: Chasing SWW (the Clerk); Grant monies for the Winch (Cllr V Parker); quote from M Hendy for repairing the Cove (Cllr Donovan) and new warning sign (Cllr Donovan)

17/18 AM83 The Green: To consider issues relating to the Green including, signage, money collection boxes, re- seeding the Green, hedge trimming, BT Manhole, rare species survey, overnight parking and Title Registration

It was noted that the signage was complete and Cllr Donovan was thanked for her work on this. The BT Manhole cover was repaired and the collection boxes locks had been refurbished. The rare species survey had been completed in March and Cllrs accepted the first two recommendations. The adverse title registration is in progress. The main Green area having now been registered. Cllr Wheeler proposed a flyer to discourage overnight parking which was agreed for a trial period. It was noted that R Sanders had done an excellent job trimming the hedges. Concern was expressed about the number of cars and their status on the Green around Tranquilla

It was **resolved** to allocate the tasks as follows: Taking advice about the third recommendation in the Rare Species Survey (the Clerk); Reseeding the Green (Cllr Kessell and Cllr Legge) and meeting with owners of Tranquilla (Cllr R Wheeler and Legge)

17/18 AM84 Toilets: To review the action taken during the winter period and to consider any further action required in 2018/19

It was noted that a considerable amount of work had been undertaken over the winter period to refurbish the toilets and thanks were given to Cllr Legge for his work on this. Every effort is being made to reduce costs and further exploration will include the use of rain water and other green measures.

17/18 AM85 Street Lights: To review the action taken in relation to the Street Lights

The Clerk reported that the payment to Cornwall Council had been made and the Council would relinquish responsibility and expenditure for the Street Lights from the 1st April 2018

17/18 AM86 Boa View, The Bowjie: To consider the progress re the easement to this property

It was noted that there had still been no response from the owner's solicitors

17/18 AM87 Letter from Parishioner: To consider a response to a letter sent by Trish Gray re parking

Cllrs discussed the letter and agreed their responses to the suggestions made.

Signed.....Date.....

It was **resolved** that the Clerk was asked to write to Trish Gay to thank her and setting out the proposed actions that the Committee would take (Proposed Cllr Wheeler)

17/18 AM88 Land Owned by Poltair: Cllr Wheeler to report on progress on resolving this matter

Cllr Wheeler reported that there was still no substantive progress on this matter. It was noted that parishioners had recently expressed renewed concerns by email and on social media about the lack of a footpath and the dangers to children who are walking out on the road

17/18 AM89 Land at the Triangle: Cllr Wheeler to report on next steps

Cllrs discussed again the use of this land.

It was **resolved** to talk to Cornwall Planning about how the land could be used (Proposed Cllr Wheeler)

17/18 AM90 Doctors Surgery: Cllr Wheeler to report

Cllr Wheeler updated Cllrs on the current position re the expired lease and the failure to reach agreement for a new lease

It was **resolved** not to recommend any further action at this time (Proposed Cllr Donovan)

17/18 AM 91 Noticeboard at the Reading Room: The Clerk to report on repair or replacement of the Noticeboard

It was noted that the Reading Room Committee had agreed that the noticeboard on the Green could be repositioned at the Reading Room to replace the broken noticeboard. The Clerk had circulated noticeboard websites. A metal noticeboard of the same size with locked glass covers on both sides was agreed

It was **resolved** that the Clerk should seek quotes for the noticeboard for Cllrs to consider (Proposed Cllr Wheeler)

17/18 AM92 Repair and Maintenance of Assets: Cllr V Parker to report on the development of a preferred suppliers list

This matter was deferred as Cllr V Parker had been unable to attend the meeting

17/18 AM93 Request for a Memorial Bench: Cllr Legg and Wheeler to report on progress

The Clerk said that the bench at Bass Point was listed on the asset register but, as with some of the other assets on the register, she had no evidence to support this. The parishioner may wish to put a memorial plaque on this bench

It was **resolved** that this request would be agreed (Proposed Cllr Legge)

17/18 AM94 Defibrillators: To review the current position re the maintenance of the defibrillators and to consider the purchase of a further defibrillator for the Point: Cllr Legge to report

Cllr Legge reported on the work he had done and continues to do to maintain the current defibrillators. He had held discussions with Mr Hendy at the Lizard Point café who would be willing to house a defibrillator there. The Clerk had contacted the National Trust to seek their views. The Clerk said that it might be possible to obtain a National Lottery Grant for the equipment

Signed.....Date.....

It was **resolved** that Cllr Legge would meet the National Trust and Mr Hendy on site to discuss further (Proposed Cllr Wheeler)

17/18 AM95 Repair and Maintenance Plan 2018/19: To agree any further action needed in 2018/19 to repair and maintain the assets on the register

Cllr Legge said that he would be willing to sand down and put a coat of preservative on the Council's benches. Cllr Wheeler thanked him for this and said the Council should pay for the materials .It was noted that no further plan of action was required at this time. The matter to be kept under review

17/18 AM96 Dog Bins: To consider the provision of 3 further dog bins in the parish

It was **resolved** to allocate the following tasks: speaking to the landowners (Cllr Kessell and Cllr Legge); cost of emptying the bins (the Clerk) (Proposed Cllr Wheeler)

17/18 AM97 Date of Next Meeting: Clerk to circulate dates for early June

Signed.....Date.....