

LANDEWEDNACK PARISH COUNCIL

Minutes of the Landewednack Parish Council Annual Meeting held on Thursday 10th May 2018 at the Reading Room, The Lizard.

Present: Cllrs R Wheeler, S Wheeler, V Parker, D Burgess, M Baxter, M Legge and B Kessell

In Attendance: D Shepherd (Clerk) and 21 members of the public

18/19 - 21 To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office

It was **resolved** to elect Cllr V Parker as Chairman of the Council (Proposed Cllr R Wheeler)

18/19 – 22 To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office

It was **resolved** to elect Cllr R Wheeler as Vice Chairman of the Council (Proposed Cllr V Parker)

18/19 – 23 To receive Declarations of Interest: To receive declarations of personal interest and disclosable pecuniary interest in respect of items of this agenda

There were no Declarations of Interest

18/19 – 24 Public Participation: To receive public comment on items on the agenda. A maximum of ten minutes is allowed for this item.

There were no comments that related to the agenda

18/19 – 25 To review the following Committees with delegated authority and their membership:

It was **resolved** to retain the following Committees with membership as set out below (Proposed Cllr V Parker):

Planning: Cllrs R Wheeler, B Kessell and 1 vacancy
Finance: Cllrs V Parker, R Wheeler, B Kessell
Human Resources: Cllrs M Baxter, V Parker, S Wheeler,
Asset Management: Cllrs R Wheeler, M Legge, B Kessell
Liaison: Cllrs D Burgess, M Baxter, S Wheeler and V Parker

18/19 – 26 To confirm representatives on the following organisation:

It was **resolved** to confirm the following Cllrs as representatives on the following organisations (Cllr V Parker):

Community Network Panel: Cllr M Baxter
Reading Room: Cllr M Legge

A member of the public stated that the Reading Room Committee was full. The Clerk advised the the Reading Room Charity Commission scheme of regulation specifically stated that a member of the Committee of Management shall be appointed by Landewednack Parish Council

Signed.....Date.....

18/19 – 27 To review the Council’s Standing Orders

The Clerk referred to the NALC Standing Orders 2018 which had just been published

It was **resolved** to amend the current Standing Orders in line with the new publication and submit a revised Standing Orders to the Council in September 2018 (Proposed Cllr Parker)

18/19 – 28 To review the Council’s Financial Regulations

The Clerk referred to the revision of Standing Orders and newly published Governance and Accountability document

It was **resolved** that the Finance Committee would amend the Financial Regulations in line with the new publications and submit revised Financial Regulations to the Council in December 2018 (Proposed Cllr Parker)

18/19 – 29 To review the Council’s Asset Register

The Clerk reported on the new Asset Register since April 1st 2018 when the Council’s assets were separated from those belonging to the Recreation Ground Trust. The Clerk explained that the Asset Management Committee was continuing to review the Register as some Assets were scrapped and new ones purchased

18/19 – 30 To review the Council’s arrangements for holding and accessing title deeds, leases, contracts and other legal documents

Cllr R Wheeler reported that Cornwall Legal now held these documents for the Council and they would produce a list that would be recorded in the Asset Register in 2018

A member of the public asked who Cornwall Legal were and why the Council was paying so much in Legal fees. A member of the public asked what the legal fees were being spent on. Cllr R Wheeler listed the work that had been undertaken. The member of the public disputed the need for this work to be done and Cllr R Wheeler explained why it was necessary. A member of the public asked how much money had been spent on legal fees. The Clerk responded that she did not have the separate figure but that in 2016/17 the previous Council had spent £5704 on Professional Services and in 2017/18 the current Council had spent £6056 on Professional Services. The Clerk said that there was £3000 in the budget for legal fees in 2018/19

18/19 – 31 To review the Council’s insurance policy

The Clerk reported that the Insurance Policy has to be renewed in July and would need to be checked against the agreed Asset Register in June. The Recreation Ground Trust’s Assets would continue to be insured by the Council

18/19 – 32 To reaffirm the General Power of Competence

It was **resolved** to reaffirm the General Power of Competence (Proposed Cllr Parker)

18/19 – 33 To agree the schedule of meetings of the Council and Committees in 2018/19

Signed.....Date.....

It was **resolved** that all Council and Committee meetings would be held on a Thursday evening and that the Clerk would issue the full schedule of meeting for the 2018/19 to all Councillors (Proposed Cllr Parker)

18/19 – 34 **Date of Next Meeting:** 9th May 2019

Signed.....Date.....