

LANDEWEDNACK PARISH COUNCIL

Minutes of the Landewednack Parish Council Meeting held on Thursday 10th May 2018 at the Reading Room, The Lizard.

Present: Cllrs R Wheeler, S Wheeler, V Parker, D Burgess, M Baxter, M Legge ,B Kessell and R Paxford from 18/19 - 40

In Attendance: D Shepherd (Clerk) and 21 members of the public

18/19 – 35 To receive and accept apologies

It was noted that Cllr Rule had sent her apologies for personal reasons

18/19 – 36 To receive Declarations of Interest: To receive declarations of personal interest and disclosable pecuniary interest in respect of items of this agenda

Cllr S Wheeler declared a personal interest in agenda items 23 and 24 and Cllr D Burgess declared a personal interest in agenda item 24

18/19 – 37 Public Participation: To receive public comment on items on the agenda. A maximum of ten minutes is allowed for this item

One member of the public expressed concern that the Cubs or the Community Group should be asking for money from the Council for events when they should be raising their own money and should provide a Balance Sheet for the Council to see. Cllr Parker assured the member of the public that the groups were not asking for money

One member of the public expressed concern about the poor state of the lawned Cemetery and the path down to the Garden of Memorial. Cllrs explained that the contract for the Cemetery had just been awarded and they understood that a cut had been undertaken.

One member of the public spoke about the trees that had been planted and vases that were placed which were not in accordance with Cemetery rules

One member of the public stated that they did not understand about the need for the Clerk to make a Statement about the Adverse Possession of the Green

One member of the public stated again that they were not happy about the Council giving the Recreation Ground to the Charity Commission. Cllr R Wheeler stated again that this was not what had happened

One member of the public stated that they did not understand why the Council was considering placing a defibrillator at Lizard Point when that should be done by the National Trust

One member of the public deposited the documentation for the Landewednack Parish Council National Savings Account with the Council. This account holds the money bequested by Miss Wallis

One member of the public asked about the publication of draft minutes. The Clerk explained that the new Standing Orders state that the draft minutes should be available in one month. The Clerk would like to reduce that to two weeks once the draft had been circulated to Cllrs to check for accuracy

Signed.....Date.....

One member of the public asked why it was necessary to register land and said that the land at the Green should be referred to always as The Green

18/19 – 38 Landwednack Parish Council Minutes April 12th 2018: To approve and sign the minutes as a correct record

It was **resolved** to approve and sign the minutes as a correct record (Proposed Cllr Parker)

18/19 – 39 Committee Minutes: To receive the following Committee Minutes: Finance Committee 25th January and Liaison Committee 1st February

It was **resolved** to receive the Committee minutes for Finance and Liaison (Proposed Cllr Parker)

18/19 – 40 Co-option of Parish Councillor

The Clerk reported that one application had been received and the application was circulated to Cllrs

It was **resolved** to Co-opt Mr R Paxford to the Council (Proposed Cllr Parker)

Mr Paxford signed the Declaration of Acceptance of Office

18/19 – 41 Vacancy for Parish Councillor: The Clerk to report

The Clerk reported that Cllrs S Parker and V Donovan has resigned. The Notice of Vacancy for Cllr S Parker had been posted on May 8th and the Notice of Vacancy for Cllr V Donovan would be posted on May 11th. If there was no request for an election she would then post Co-option notices

18/19 – 42 WildaNet: Presentation: To receive a presentation from Wild Net re superfast broadband

A representative from Wildanet explained about the Wireless superfast broadband that they were selling which requires line of site. The company were seeking high vantage points in villages e.g Churches. Only snow affects the signal. The information about this service will be set out in Lizard Lives

18/19 – 43 Cornwall Council – Planning Applications: Cornwall County Council has asked for comments from the Parish Council on the following planning applications. Planning Committee to report

Reference: PA18/03463
Proposal: Construction of Dwelling
Location: Wave Crest Car Park, Lizard Point
Applicant: Mr R Stevenson

It was **resolved** to object to this application because it represented a change of use and its height would create a change of vista. The Council also thought that this application would not fit with Cornwall Council's Local Policy (Proposed Cllr Kessell)

Signed.....Date.....

18/19 – 44 Cornwall Council – Planning Decisions: It was **noted** that Cornwall Council had approved the following applications with conditions as filed:

Reference: PA18/02019
Proposal: Two Storey Extension to provide a car port at ground level and a bedroom/dressing room with ensuite at first floor
Location: Shiptons
Applicants: Mr and Mrs Browning

18/19 – 45 Internal Audit Report 2017/18

The Clerk had circulated the successful Internal Audit Report. The Clerk explained that all the matters on the agenda relating to the Accounts 2017/18 had been carefully scrutinised by the Finance Committee in April 2018.

It was **resolved** to receive and note the Internal Audit Report 2017/18 (Proposed Cllr Parker)

18/19 – 46 Annual Governance Statement 2017/18: To complete the Annual Governance Statement 2017/18

The Clerk read out each statement in turn and the Council completed the Statement

It was **resolved** to approve the completed Annual Governance Statement (Proposed Cllr Parker)

18/19 – 47 Accounting Statement 2017/18: To approve the Accounting Statement 2017/18

The Clerk had circulated the Accounting Statement 2017/18

It was **resolved** to approve the Accounting Statement 2017/18 (Proposed Cllr Parker)

18/19 – 48 Accounts 2017/18: To approve the Accounts 2017/18

The Clerk had circulated the Accounts 2017/18. The Chairman thanked the Clerk for work on the Accounts 2017/18 and the successful Internal Audit

It was **resolved** to approve the Accounts 2017/18 (Proposed Cllr Parker)

18/19 – 49 External Auditors 2018/19: The Clerk to report

The Clerk reported on the new External Auditors and the requirements for the 2017/18 Accounts. Landewednack Parish Council had been chosen for an additional limited assurance review

18/19 – 50 Post Office: Cllr V Parker to report on the meeting with Derek Thomas

Cllr V Parker reported on the constructive meeting with Derek Thomas MP and a representative from the Post Office. Mr and Mrs Trott and Cllrs R Wheeler, S Wheeler, Baxter, Legge and V Parker had attended

It was **resolved** that a further meeting be set up with Derek Thomas (Proposed Cllr Parker)

Signed.....Date.....

18/19 – 51

Boa View

Cllr Wheeler reported that a letter had been received from the owner's solicitors and the Council had taken legal advice about how to respond

It was **resolved** that the Council would consider the legal advice under Part 11 of the meeting (Proposed Cllr R Wheeler)

18/19 – 52

Clerk's Statement to the Land Registry re Adverse Possession of the Green: To approve a statement to the Land Registry. Cllr Wheeler to report

The Clerk had distributed the Statement. Cllr Wheeler explained the process by which the Statement had been produced and the reason for it. Local people had also signed statements of fact

It was **resolved** to approve the Statement for the Clerk to sign (Proposed Cllr R Wheeler)

18/19 – 53

Bus Routes: Cllr V Parker to report

Cllr Parker reported on the discussions at the Traffic Management Task and Finish Group and the process to be followed if a bus route is to be changed including the requirement to advertise for 60 days. The Traffic Management Task and Finish Group will provide its final report to the June Council meeting

18/19 – 54

Rare Plant Survey: To consider the results of the Rare Plant Survey

Cllr R Wheeler reported on the recent survey and confirmed that the Green would be re-seeded in September using local soil

18/19 – 55

Defibrillator: Proposal from Cllr M Legge to place a defibrillator at Lizard Point

Cllr Legge had met with the National Trust and a member of the parish to discuss this proposal

It was **resolved** that the Clerk should seek grant funding for the purchase (Proposed Cllr Legge)

18/19 – 56

GDPR: The Clerk to report on next steps

The Clerk reported on the one days training on implementation of GDPR. Cllrs Baxter and Parker would attend training next week. The Clerk and Cllrs Baxter and Parker would meet to discuss an implementation plan and will brief all Cllrs on their responsibilities at a separate meeting

It was **resolved** that the Clerk should buy a new Council laptop to replace the broken one and an Office subscription (Proposed Cllr Parker)

18/19 – 57

Community Network Panel: Cllr Baxter to report on the recent meeting

Cllr Baxter reported on the very useful Network Panel Meeting and encouraged everyone to consider attending

Signed.....Date.....

18/19 – 58 Request from the 1st Lizard Cub Pack: To consider a request from the Cub pack re fundraising event

The Clerk read out the request to hold a fund raising event on the Green. Cllrs noted that this should be held on the small Green which should be roped off for safety

It was **resolved** to approve the request (Proposed Cllr Parker; Abstain Cllr S Wheeler)

18/19 – 59 Request from the Lizard Community Group To consider a request re Village events

The Clerk read out that part of the request which related to the Council, rather than the Recreation Ground Trust, to hold events in the Village

It was **resolved** to approve the request (Proposed Cllr Parker: Abstain Cllrs S Wheeler and Burgess)

18/19 – 60 Request to park a container on the Green on 11th July: The Clerk to report

The Clerk read out the request for 11th July 2018. Cllrs noted that the container should be parked at the top end of the Green on the hard standing

It was **resolved** to approve the request (Proposed Cllr Parker: Abstain Cllr R Wheeler)

18/19 – 61 Finance and Payments of Accounts:

It was **noted** that the following had been received:

Donations	£1126.99, £1294.32
VAT refund	£4981.17

It was **resolved** to approve the following payments (Proposed Cllr Parker; Abstain Cllr Legge):

Clerk's Salary May	£660.03
HMRC PAYE May	£165.01
Pay adjustment (April)	£15.60
M Legge (Cleaning)	£500
Churchill	£24
Telephone Calls	£6.92
CALC GDPR Training	£54.00
BIFFA	£45.50
R Sanders (Green Cuts)	£128 + VAT
SLS	£74.04
M Legge (Roland Hill rolling the Green)	£36
D Shepherd (Travelling)	£46.58
R Wheeler (Travelling)	£28.65
South West Water	£172.34

Signed.....Date.....

18/19 – 62 Roads and Footpaths in the Parish: Cllrs to report any concerns re roads and footpaths in the parish

Cllr Kessell raised n issue with the roads and South West Water which the Clerk was asked to report

18/19 – 63 Police Report: The Clerk and Cllr Burgess to report

The Clerk reported on the March crimes listed on the Police UK website. Three crimes were listed near Parc an lthan; one anti social behaviour and two violent/sexual

18/19 – 64 Correspondence: It was noted that the Council had received the following Correspondence:

Items for Action:

1. *Planning Correspondence*
2. *Range of correspondence with Cornwall Legal*
3. *Volunteer Cornwall – pilot project invitation*

Items for Note:

1. *Rural Services newsletters and bulletins*
2. *Communities and Devolution Newsletters*
3. *Carolyn Rule – emails for dissemination*
4. *Neighbourhood Planning update*
5. *CALC Newsletter*
6. *Community Highways Fund details of scheme*
7. *Crowd Funder Coaching Series*
8. *Cornwall Countryside Access Forum: !5th May*
9. *Forestry Commission: Tree Warden*

Cllr Parker agreed to find out more about the Tree Warden scheme and report back to the next Council meeting

18/19 – 65 Items for the Next Agenda

Footpath (Cllr Burgess), Tree Warden Scheme (V Parker), Traffic Management Task and Finish Group (Cllr Parker)

18/19 – 66 Date of Next Meeting: June 14th

Part II

In accordance with section 1 (f) of the Public Bodies (Admission to Meetings) Act of 1960 the Press and the Public will be excluded from the meeting when the Council to consider professional legal advice

In accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960 the Press and the Public will be excluded from the meeting when the Council progresses confidential staffing matters

Signed.....Date.....