

**LANDEWEDNACK PARISH COUNCIL**

**Minutes of the Landewednack Parish Council Meeting held on Thursday 13<sup>th</sup> September 2018 at the Reading Room, The Lizard.**

**Present:** Cllrs V Parker (Chair), R Wheeler (Vice Chair) , S Wheeler, D Burgess, M Baxter, M Pascoe and R Paxford

**In Attendance:** D Shepherd (Clerk) and 13 members of the public

**18/19 – 126 To Receive and Accept Apologies**

It was **resolved** to receive and accept apologies from Cllrs Legge and Kessell (Proposed Cllr Parker)

**18/19 – 127 To receive Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interest in respect of items of this agenda

Cllr Pascoe declared a personal interest in Planning Decision PA18/00516.  
Cllr Burgess declared a personal interest in the Lizard Community Group

**18/19 – 128 Public Participation:** To receive public comment on items on the agenda. A maximum of ten minutes is allowed for this item

One member of the public spoke about the need for new signage at Church Cove. One member of the public spoke about the missing 'no dogs' sign on the gates of the Recreation Ground; a potential accident arising from the raised concrete around the dug outs; that the Council had refused a Housing Association's request to build more house at the Triangle; the toilets closing too early at 5 pm during the summer season and the Council's continuing decision to hold Committee meetings as it was not possible for members of the public to attend all of them to know what is going on. The Chairman categorically refuted the suggestion that the Council had turned down a request from a Housing Association to build more houses at the Triangle. One member of the public advised about changes to the organisation of the Vintage Car Rally and the Remembrance Service

**18/19 - 129 Cllr Rule (CC):** To receive a report from Councillor Rule

Cllr Rule had sent her apologies

**18/19 - 130 Traffic Management Task and Finish Group:** To receive the final report of the Traffic Management Task and Finish Group

Cllr Parker gave a verbal report on the recommendations of the Group and how these were being followed up. The Chair also reported on a multi agency meeting held in August to discuss the issues arising from the increasing number of visitors to Kynance Cove. Alistair Cameron (National Trust) reported on the actions taken by the National Trust to try to manage the increasing number of visitors to Kynance Cove. Cllrs agreed that they wanted to work in partnership with the National Trust to reduce the issues in future years

It was **resolved** that Cllr Parker would produce a final written report of the work of the Task and Finish Group which would be posted on the Council website and attached to the Council minutes (Proposed Cllr Parker)

Signed.....Date.....

It was **resolved** that Cllr Parker and Alistair Cameron would produce an article for Lizard Lives which provided the information to the parish that had been given verbally at the Council Meeting (Proposed Cllr Parker)

It was **resolved** that the Council would make a bid to buy traffic cones from the Community Chest (Proposed Cllr Parker; Abstain Cllr Pascoe)

It was **resolved** that the Council would write to Mike Peters (Cornwall Council Highways) to ask him for a further update into the recommendations that he was taking forward (Proposed Cllr Parker)

**18/19 - 131 Landewednack Parish Council Minutes July 12<sup>th</sup> 2018:** To approve and sign the minutes as a correct record

It was **resolved** to approve and sign the minutes as a correct record (Proposed Cllr Parker; Abstain Cllr Pascoe))

**18/19 - 132 Landewednack Parish Council Minutes (Part 11 only) August 23<sup>rd</sup> 2018:** To approve and sign the minutes as a correct record

It was **resolved** to approve and sign the minutes as a correct record (Proposed Cllr Parker)

**18/19 – 133 Co-option of Parish Councillor:** The Clerk to report

The Clerk reported that there had been one application which she read out

It was **resolved** to co-opt Jocelyn Ellis to the Council (Proposed Cllr Parker)

**18/19 – 134 Membership of Committees:** To confirm additional members of Committees

It was **resolved** that Cllr Pascoe would join the Liaison and Asset Management Committees (Proposed Cllr Parker)

It was **resolved** that Cllr Legge would join the Finance Committee (Proposed Cllr Parker)

It was **resolved** that Cllr Paxford would join the Liaison and Asset Management Committees (Proposed Cllr Parker)

**18/19 – 135 Landewednack Parish Council's Asset Management Committee 19<sup>th</sup> July:** To receive and ratify the minutes which propose revised Cemetery charges to be reviewed annually

It was **resolved** to receive and ratify the minutes including the revised Cemetery Charges (Proposed Cllr R Wheeler)

**18/19 – 136 Landewednack Parish Council's Human Resources Committee 9<sup>th</sup> April, 26<sup>th</sup> April and 26<sup>th</sup> July:** To receive and ratify the minutes

It was **resolved** to receive and ratify the minutes (Proposed Cllr Baxter)

Signed.....Date.....

**18/19 – 137 Landewednack Parish Council’s Planning Committee 23<sup>rd</sup> August:** To receive and ratify the minutes

It was **resolved** to receive and ratify the minutes (Proposed Cllr R Wheeler)

**18/19 – 138 Landewednack Parish Council’s Finance Committee 23<sup>rd</sup> August:** To receive and ratify the minutes

It was **resolved** to receive and ratify the minutes (Proposed Cllr Parker)

**18/19 – 139 Cornwall Council – Planning Application:** Cornwall Council had asked for comments on the following application:

Reference: PA18/07791  
Proposal: To construct a deck area to rear of existing house to accommodate step in level from raised ground floor level down to garden level  
Location: Penmenner House, Penmenner Road  
Applicant: Mr G Negus

It was **noted** that this application had been invalidated

**18/19 – 140 Cornwall Council – Planning Decisions:** It was noted that Cornwall Council had approved the following applications with conditions as filed:

Reference: PA18/00516  
Proposal: Demolition of existing bungalow and replacement with 2 storey dwelling  
Location: Clifton Bungalow, Housel Bay Road  
Applicant: Mrs Pascoe

**18/19 – 141 Hedge Cutting on the Green:** To consider quotes received for this work

The Clerk reported that one quote had been received from local contractors. Two had been requested. The quote was for £90.

It was **resolved** to award the work to S Fayers (Proposed Cllr Parker)

**18/19 – 142 Town and Parish Conference 27<sup>th</sup> September:** To consider who should attend

It was **resolved** that Cllrs Parker, Baxter, S Wheeler and the Clerk would attend the conference (Proposed Cllr Parker)

**18/19 – 143 Post Office:** Cllr Parker to provide an update to Cllrs

Cllr Parker reported that no alternative local business location had been found. Derek Thomas MP had concluded that a change in the legislation was required and he was meeting Treasury Officials to discuss next week

**18/19 – 144 Parish Council Surgery August 9<sup>th</sup> and September 6<sup>th</sup>:** Cllr Parker to report and to decide next steps

Cllr Parker reported on the surgeries held in August and September and that when members of the parish had attended in July and September advice and help had

Signed.....Date.....

been given and some useful informal discussion taken place

It was **resolved** that the Council would hold two more surgeries in October and November (Proposed Cllr Parker)

**18/19 – 145 Lizard Community Group:** Request for support

The Clerk reported that she had sent a grant form to the Group in July and a reminder in September. A completed application form had not yet been received

It was **resolved** that the matter be deferred to the October meeting (Proposed Cllr Parker)

**18/19 – 146 Helford River Sailing Trust:** Request for support

The Clerk had circulated the completed grant application form to Cllrs

It was **resolved** to award £300 to the Trust (Proposed Cllr Parker)

**18/19 – 147 Vintage Car Rally 2019:** Cllr Parker to report

Cllr Parker reported on the new organisers for 2019 who were seeking support from the Parish Council. When the plans were completed they would be presented to the Council who would be able to check insurance cover. The first Fund Raising event was on 1<sup>st</sup> December at the Football Club

**18/19 – 148 Remembrance Sunday:** Cllr Parker to report

Cllr Parker reported on the new organisers for 2019

It was **resolved** to purchase a wreath for £20 and to give an additional £30 donation (Proposed Cllr Parker)

**18/19 – 149 Human Resources Policy:** To consider the adoption of the following policies as recommended by the Human Resources Committee: Discipline, Absence Management and Equal Opportunities Policies

Cllr Parker thanked the Committee for all their hard work in completing this work under the Chairmanship of Cllr Baxter. She confirmed that the Committee would now work on an employee handbook

It was **resolved** to adopt the policies (Proposed Cllr Baxter)

**18/19 – 150 Standing Orders 2018:** To consider revised standing orders for adoption

It was **resolved** to adopt the revised standing orders (Proposed Cllr Parker)

**18/19 – 151 Statutory Notification by SWW re works commencing on 29<sup>th</sup> October 2018:** The Clerk to report

The Clerk had been notified of the works commencing in October around the Green and the Council had employed Lodge and Thomas to represent their interests at no cost to the Council. A site meeting took place on the 11<sup>th</sup> September and the Clerk circulated a map of the proposed compound on the Green which would be there for about 3 months from November to January. The contractors are required to return

Signed.....Date.....

the Green to the condition it was in before they started work. South West Water are required to compensate the Council for any loss

It was **resolved** that the Council agreed to the compound being placed on the Green as shown on the map the Clerk had distributed (Proposed Cllr R Wheeler)

**18/19 – 152 Finance and Payments of Accounts:**

The following receipts were noted:

Football Club (Lease)	£75
Donations	£337.96, £1105.92, £306.02, £1096.16
Little Big Gig Team (towards cleaning of toilets)	£100
R Lawrence (inscription)	£10
Cornwall Council Precept	£11250
Council Tax Support Grant	£273.91

The Council noted the correspondence from a parishioner relating to the donation from the Little Big Gig Team

It was **resolved** to approve the following payments (Proposed Cllr Parker)

Clerk's Salary September	£680.55
HMRC PAYE September	£170.14
M Legge (Cleaning)	£500
R Sanders (Ground maintenance)	£274.80
SLS	£38.96
Church Cove Lease	£5
Biffa	£39.38
DS Mobile rent (part July/Aug)	£11.05
SW Water	£527.74
Cove Services (toilet repair)	£120
M Legge (Padlock)	£6
Churchill	£24 x 2
External Auditors	£360

The Clerk reported that the External Auditors had provided the Certificate and had no matters to draw to the Council's attention. Cllr R Wheeler thanked the Clerk for her work on this

**18 /19 – 153 Registration of Church Cove:** To consider further expenditure in relation to this registration

The Clerk had circulated the estimated costs of collecting the information for the Land Registry application

It was **resolved** that the Council would instruct Cornwall Legal to apply for a good title rather than pursue and absolute title (Proposed Cllr R Wheeler)

The Clerk referred to the issues raised by the member of the public about improved signage at Church Cove. The Clerk referred to an offer from two parishioners to replace the Parish Council sign on the cliff and to buy a memorial bench to the Cove. Cllr R Wheeler recommended that this be referred to the October Asset Management Committee. Cllr Parker welcomed the offer from the parishioners

It was **resolved** to refer the issues above to the Asset Management Committee who will bring recommendations back to the Council (Proposed Cllr R Wheeler)

Signed.....Date.....

**18/19 – 154 Roads and Footpaths in the Parish:** Cllrs to report any concerns re roads and footpaths in the parish

Cllr Kessell had raised the issue of Chapel Lane. It was agreed that it was not currently a problem as it had been so dry. Cllr Parker confirmed that the work was in the capital bid being considered next month. Cllr Burgess raised the issue using plants to decorate the triangle of grass as you come into the village which belongs to Cornwall Council as this would also then prevent parking on that land. The issue of a visibility splay was noted

It was **resolved** to approach the local nursery and the rotary clubs to see if they could assist with Cllr Burgess's suggestion (Proposed Cllr Parker)

**18/19 – 155 Police Report:** The Clerk and Cllr Burgess to report

The Clerk reported that 7 crimes had been reported in the parish in July and read out the list from the Police UK website

**18/19 – 156 Correspondence:** To respond to the correspondence list circulated by the Clerk

The list was noted. Cllrs agreed that the issue re the bus stop could be raised with the Representative from the Bus Company who was to be invited to the October Council meeting. The Council concluded that the issues raised by parishioners relating a property in the village were not within the jurisdiction of the Council

**18/19 – 157 Items for the Next Agenda**

Cllr Paxford requested that contact be made with Cornwall Air Ambulance re night landing sites in the village

**18/19 – 158 Date and Time of next Parish Council Meeting:** To consider a request to change the October meeting from October 11<sup>th</sup> to October 18<sup>th</sup>

It was **resolved** that the next meeting would take place on October 18<sup>th</sup> (Proposed Cllr Parker)

Signed.....Date.....