

LANDEWEDNACK PARISH COUNCIL

Minutes of the Landewednack Parish Council Asset Management Committee Meeting held on Thursday 25th October 2018 at 7.30 pm at the Reading Room, The Lizard

Present: Cllrs R Wheeler (Asset Management Committee Chairman), M Legge , V Parker, B Kessell and M Pascoe

In Attendance: D Shepherd (Clerk) and 1 member of the public

18/19 – AM 20 To receive and accept apologies

There were no apologies

18/19 – AM21 To receive Declarations of Interest: To receive declarations of personal interest and disclosable pecuniary interest in respect of items of this agenda

Cllr Legge declared a personal interest in the toilets and Cllr Pascoe declared a personal interest in the Triangle

18/19 – AM22 Public Participation: To receive public comment on items on the agenda. A maximum of ten minutes is allowed for this item

There was no public comment

18/19 – AM23 Minutes of the Asset Management Committee held on the 19th July 2018: To approve and sign as a correct record

It was **resolved** to approve and sign the minutes as a correct record (Proposed Cllr Wheeler)

18/19 – AM24 Asset Register: To consider the current asset register and to confirm any changes required

The Clerk circulated the current asset register and this was amended.

It was **resolved** that the Clerk should recirculate for the Committee to consider for accuracy (Proposed Cllr Wheeler)

18/19 – AM25 Toilets: To consider any further action required in 2018/19

It was noted that the toilets would close at the end of October. Cllr S Wheeler to provide laminated notices for doors. Agreed actions: toilets locks in ladies to be replaced; quote for resurfacing outside to be obtained; hand sanitizer to remain in men's toilets; valve replacement in disabled toilet and signs in other languages to be obtained. VP has not yet looked into grey water but will do so.

18/19 – AM26 Cemetery: To consider any further action required in 2018/19

New sign completed and invoice received. Agreed not to worry about plants that may contravene current cemetery rules. VP reported that the lifeboat volunteers hope to carry out community work in the closed churchyard. She indicated that C Council would like to devolve the closed churchyard back to the Parish Council. Agreed that the Parish Council would not want this extra responsibility without extra funding. Cllr Wheeler reported that the

New cemetery field legal title is registered but the original cemetery is not and this could be registered perhaps next year

18/19 – AM27

Church Cove: To consider progress re the outstanding matters relating to Church Cove: grant monies for Winch, repairing the Cove and registration of the lease

Discussed email from resident re car crime on resident's car park. Agreed that the Council needed to clarify which is the resident's car park and who it belongs to. Discussed a no parking, turning only, sign for the part that the Council knows is included in the lease. Discussed the offer to replace the sign on the cliff and to place a memorial bench below. Cllr Parker reported on discussions with the maritime manager and the link to the CRCE which should bring grant monies for a winch and enable the slip way to be repaired to good order. A site meeting will take place on 7th November. Committee members will attend and consider the others issues discussed above at the same time. Cllr Wheeler reported that the lease registration was back on track

18/19 – AM28

The Green: To consider issues brought forward from the last meeting relating to the Green

Discussed the latest email from the Council's legal advisors. The Council has not made any by laws and they do not pay for the bin to be emptied. Pictures still to be taken. Agreed that the reapplication should be made. Discussed the taxi which is still parked on the small green. The Council's letter has been ignored. Discussed roping parts of the Green during the winter months. Committee will make a site visit to agree and put something in Lizard Lives to explain. Cllr Wheeler raised the issues of putting up signs restricting the types of vehicles on the Green (trailers/Sorn vehicles/motor homes/commercial vehicles). Cllr Parker to speak directly to a resident who parks a trailer and Sorn vehicles on the Green. It was also noted that a resident has been storing stone on The Green and he will be asked to move it. The Clerk was asked to ask the contractor not to blow grass cuttings into drains which then block. Discussed a large information board for use by visitors. Liaison Committee to consider content. All Committee members to take pictures of examples from other villages for use. National Trust and Natural England may wish to contribute to information board costs/content. Business may wish to advertise around the sides of the board.

It was **resolved** that Cllr Legge could purchase rope/stakes to rope off parts of the Green from the repair and maintenance budget (Proposed Cllr Wheeler)

It was **resolved** that the Clerk should ring the taxi firm to ask them to move the vehicle (Proposed Cllr Legge)

18/19 – AM29

Street Lights: The Clerk to report on an outstanding matter re the street lights

The Clerk reported that after months of work the correct invoice had now been received and the matter was closed. Cllr Wheeler thanked the Clerk

- 18/19 – AM30** **Land Owned by Poltair:** Cllr Wheeler to report on progress on resolving this matter
- Cllr Wheeler reported that there was no progress on this matter but he would continue to chase. Cllr Parker said that she would use her links at C Council to see if she could move this forward
- 18/19 – AM31** **Land at the Triangle:** To consider the issues brought forward from the last meeting relating to the land
- Discussed the Council's decision to put a ditch all around the area to prevent parking. Committee agreed that a cheaper, safer and more effective method would be to use posts and a chain
- It was **resolved** that Cllr Legge would action the above using the repairs and maintenance budget (Proposed Cllr Wheeler)
- 18/19 – AM32** **Noticeboard at the Reading Room and the Green:** To consider whether this matter should be taken forward
- It was **resolved** to progress this and to recommend that the costs be included in the 2019/20 budget (Proposed Cllr Wheeler)
- 18/19 – AM33** **Repair and Maintenance of Assets:** Cllrs Kessell, and Parker to report on the development of a preferred suppliers list
- Cllr Parker said this would be circulated for the Committee to consider
- 18/19 – AM 34** **Benches:** Cllr Parker to report on her completed list of Council benches
- Cllr Parker reported that she had photographed and referenced every one. Agreed that this could now be linked directly with the Asset Register. Cllr Parker will also photograph the other assets and reference. Cllr Parker will circulate
- 18/19 – AM 35** **Dog Bins:** To consider whether to purchase three further dog bins for the parish
- Cost of each bin is £49.99 plus VAT and cost of emptying is £4.37 plus VAT per week. Cost of emptying 4 bins (including the one at the Waterings) will be £1000 per year. Location of bins: Parc an Ithan; End of Lusart Drive and Housel Bay. £1000 could be taken from the toilet budget this year. Cllr Parker will circulate a map with the location of the existing bins and the proposed location of the new ones
- It was **resolved** to recommend to Council that the three bins be purchased and that four bins be emptied as above (Proposed Cllr Wheeler)
- 18/19 – AM 36** **Bus Stop:** To consider actions required relation to the Bus Stop
- Matter is deferred until the SWW work on the highways has been completed
- 18/19 – AM37** **Repair and Maintenance Plan 2018/19:** To agree any further action needed in 2018/19 to repair and maintain the assets on the register
- It was noted that there is £2000 in the current budget and only £700 approx spent so far. No additional works required other than that identified above

18/19 – AM38

Budget 2019/20: To consider recommendations to the Council for the budget

To include £2500 for noticeboard and an additional £2500 for other works including more signs. Cllr R Wheeler suggested looking at other suppliers for water and electricity

It was **resolved** to request a budget of £5000 for 2019/20 (Proposed Cllr Wheeler)

18/19 – AM39

Date of Next Meeting: 17th January 2019