

**LANDEWEDNACK PARISH COUNCIL**

**Minutes of the Landewednack Parish Council Asset Management Committee Meeting held on Thursday 17<sup>th</sup> January 2018 at 7.30 pm at the Reading Room, The Lizard**

**Present:** Cllrs R Wheeler (Asset Management Committee Chairman), M Legge, V Parker, B Kessell and R Paxford

**In Attendance:** D Shepherd (Clerk) and 1 member of the public

**18/19 – AM 40 To receive and accept apologies**

Cllr Pascoe has resigned from the Committee

**18/19 – AM 41 To receive Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interest in respect of items of this agenda

Cllr Wheeler declared a personal interest in The Green

**18/19 – AM 42 Public Participation:** To receive public comment on items on the agenda. A maximum of ten minutes is allowed for this item.

There was no public comment

**18/19 – AM 43 Minutes of the Asset Management Committee held on the 25<sup>th</sup> October 2018:** To approve and sign as a correct record

It was **resolved** to approve and sign the minutes as a correct record (Proposed Cllr Wheeler)

**18/19 – AM 44 Asset Register:** To consider the revised asset register

The Clerk had previously circulated the revised register and there were no further amendments. Cllr Parker had taken photographs identifying many of the assets and she would now forward to the Clerk so the photographs and register could be kept together as a record

**18/19 – AM 45 Toilets:** To consider any further action required in 2018/19

Cllr Legge reported that the path was being resurfaced and all other agreed actions would be taken during the winter period. It was noted that the Donation signs would be at no cost. Cllr Parker had not yet looked into Grey water so this was deferred. Cllr Legge said that he was also hoping to paint the doors. Cllrs discussed erecting a hand rail for the disabled and Cllr Legge agreed to get quotes for this. The toilets will be open fully from 1<sup>st</sup> March. Cllr Wheeler raised the fact that there should not be any buildings on a common but that it would cost thousands of pounds to have that land de-registered. It was agreed that Cllr Wheeler would seek the advice of Cornwall Council.

**18/19 – AM 46 Cemetery:** To consider any further action required in 2018/19

All actions had now been completed. The Clerk was asked to get a quote from Cornwall Legal for registering title to the field with the Land Registry. Cllr Wheeler would provide the documentation

Signed.....Date.....

**18/19 – AM 47 Church Cove:** To consider progress re the outstanding matters relating to Church Cove: grant monies for Winch, repairing the Cove and registration of the lease

The Council had not been successful in gaining good title, only possessory title. It was agreed not to spend any further money on pursuing this. The Clerk to instruct Cornwall Legal to close the file. Cllrs identified the small indentation which is a turning space and should not be used for parking. Cllr Legge and Wheeler would draft a sign to make this clear. The Clerk was asked to find out how SWW is able to leave its apparatus on this land. Cllrs also agreed that a further sign should be placed at the Cove indicating that it was Landewednack Parish Council land. Cllr Legge and Wheeler will draft the sign and consider where it should be placed. The Clerk was asked to follow up the suggestion from some parishioners re placing a memorial bench at the Cove and whether they would be prepared to maintain it. Cllr Parker had no update on the grant for improving the Cove and possibly purchasing a winch

**18/19 – AM 48 The Green:** To consider issues brought forward from the last meeting relating to The Green

It was noted that Kier had paid compensation of £150 to the Council for placing a small compound on The Green recently. Some Cllrs had met with the contractor who will start work on improvements on a small part of The Green at the beginning of February. Cllrs will place information in Lizard Lives and on the Lizard Noticeboard to explain this work. Cllrs confirmed it is not on an area where there are rare plants. Cllr Parker said she had had no success in getting the trailer and SORN Vehicles moved. Cllrs discussed signs stating what was not permitted on The Green and Cllr Legge and Wheeler agreed to draft these for consideration. The Clerk was asked to order ID cards for Councillors. The Liaison Committee is working on a new Information Board for The Green.

**18/19 – AM 49 Land Owned by Poltair:** Cllr Wheeler to report on progress on resolving this matter

There was no progress on this matter. Cllr Parker to chase CC who are dealing with this.

**18/19 – AM 50 Noticeboard at the Reading Room and The Green:** To consider when this matter should be taken forward

Cllr Legge to check with the Reading Room Committee that they are still content to have the old noticeboard. If they do not the School would like it or it could be placed on the Recreation Ground. The money for the new noticeboard is in the 2019/20 budget. Cllr Legge will ascertain if the local contractor would be prepared to fix the boards.

**18/19 – AM 51 Repair and Maintenance of Assets:** Cllrs Kessell and Parker to report on the development of a preferred suppliers list

This matter was deferred

**18/19 – AM 52 Benches:** Cllr Parker to report on her completed list of photographs of Council benches and linking to the Asset Register

To be forwarded to the Clerk

**18/19 – AM 55 Dog Bins:** To consider how to progress

Signed.....Date.....

Locations not agreed. Cllr Parker to take pictures of the three preferred locations and to seek advice re the permissions required. The Clerk to order the three bins which will be delivered to Cllr Wheeler. Cllr Legge will see if the local contractor can fix them. The Clerk to see if she can arrange for the fourth existing bin at the Waterings to be emptied immediately.

**18/19 – AM 56 Bus Stop:** To consider actions required relation to the Bus Stop

This matter was deferred until the road works in the village are completed

**18/19 – AM 57 Repair and Maintenance Plan 2018/19 and 2019/20:** To agree any further action needed in 2018/19 to repair and maintain the assets on the register and to agree a plan for 2019/20

It was noted that the Council may need to put money into Church Cove if the grant does not cover the full cost of the works although it is hoped that the local fishermen will also contribute. The Clerk was asked to make an application to the British Heart Foundation for a grant for a defibrillator at The Point. If unsuccessful the Committee would recommend that the Council purchase the defibrillator from reserves.

**18/19 – AM 58 PC Land Registry Account: To set up**

Cllr Wheeler agreed to set this up and to recover any costs from the Council

**18/19 – AM 59 Date of Next Meeting:** 4th April 2019 at 7.30 pm

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